



Quick Reference Notes – MAC PRINT

簡易操作 – Mac 列印

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Scan QR Code OR Click here for more instruction.

請掃描 QR Code 或者點擊這裡查看更多使用說明。

For more online support information please visit

更多相關資料，請訪問以下網址：

<https://support-fb.fujifilm.com>



1 OVERVIEW 簡介

This quick reference note is designed for users who prints from Mac to Fujifilm Business Innovation printer.

本簡易操作說明為使用 Mac 列印到富士膠片商業創新打印機的用家而設。

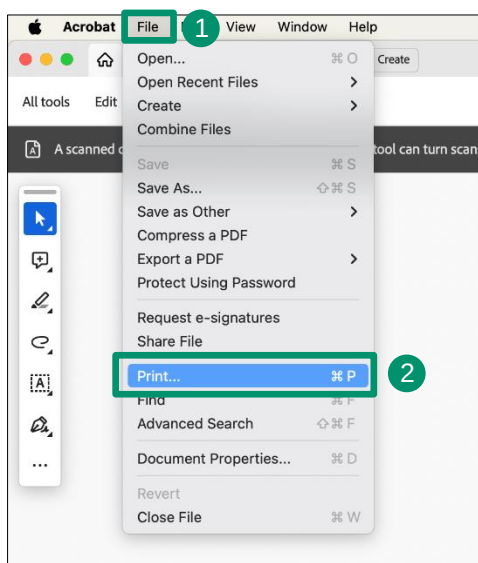
All instructions in this quick reference note are performed on macOS 14.4 and Adobe Acrobat Pro 2024.002.20687. Any deviation from the mentioned versions or application may result in difference.

所有步驟均以 macOS 14.4 及 Adobe Acrobat Pro 2024.002.20687 為操作依據，使用其他版本或其他應用程式或與本簡易操作說明有異。

2 SELECT PRINTER & BASIC CONFIGURATION 選擇印表機及基本設置

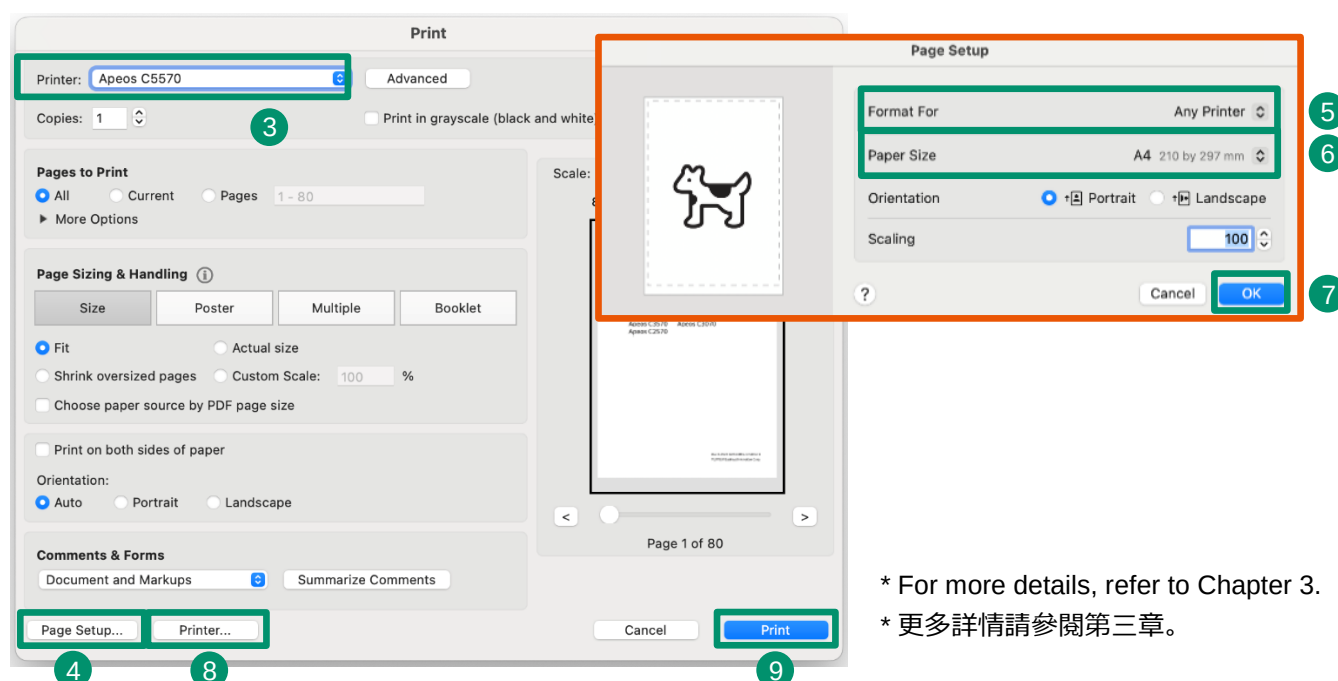
1. Click [File].
2. Click [Print].

1. 按 [File].
2. 按 [Print].



3. Choose the printer from "Printer".
4. Click [Page Setup].
5. Select printer at "Format For".
6. Select the paper size at "Paper Size".
7. Click [OK].
8. Click [Printer] to configure print settings. *
9. Click [Print] to submit the job.

3. 從 "Printer" 選擇印表機。
4. 按 [Page Setup].
5. 在 "Format For" 選擇印表機。
6. 在 "Paper Size" 選擇文件尺寸。
7. 按 [OK].
8. 按 [Printer] 設置列印選項。*
9. 按 [Print] 送出工作列印。



* For more details, refer to Chapter 3.
* 更多詳情請參閱第三章。

3 CONFIGURE PRINT SETTINGS 設置列印功能

3.1 DOUBLE-SIDED 雙面列印

Click [Double-sided].

按 [Double-sided]。

[Off]: Print on one side of sheet

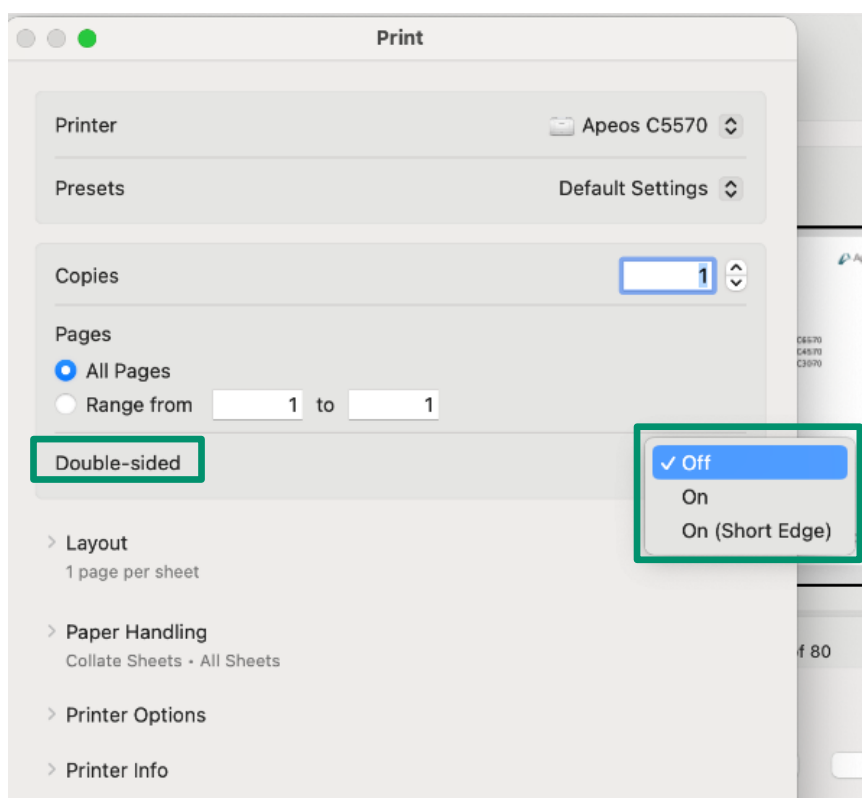
[Off] : 只列印到紙張一面

[On]: Print on both sides of sheet, head to head

[On] : 列印到紙張雙面, 左右對開

[On (Short Edge)]: Print on both sides of sheet, head to toe

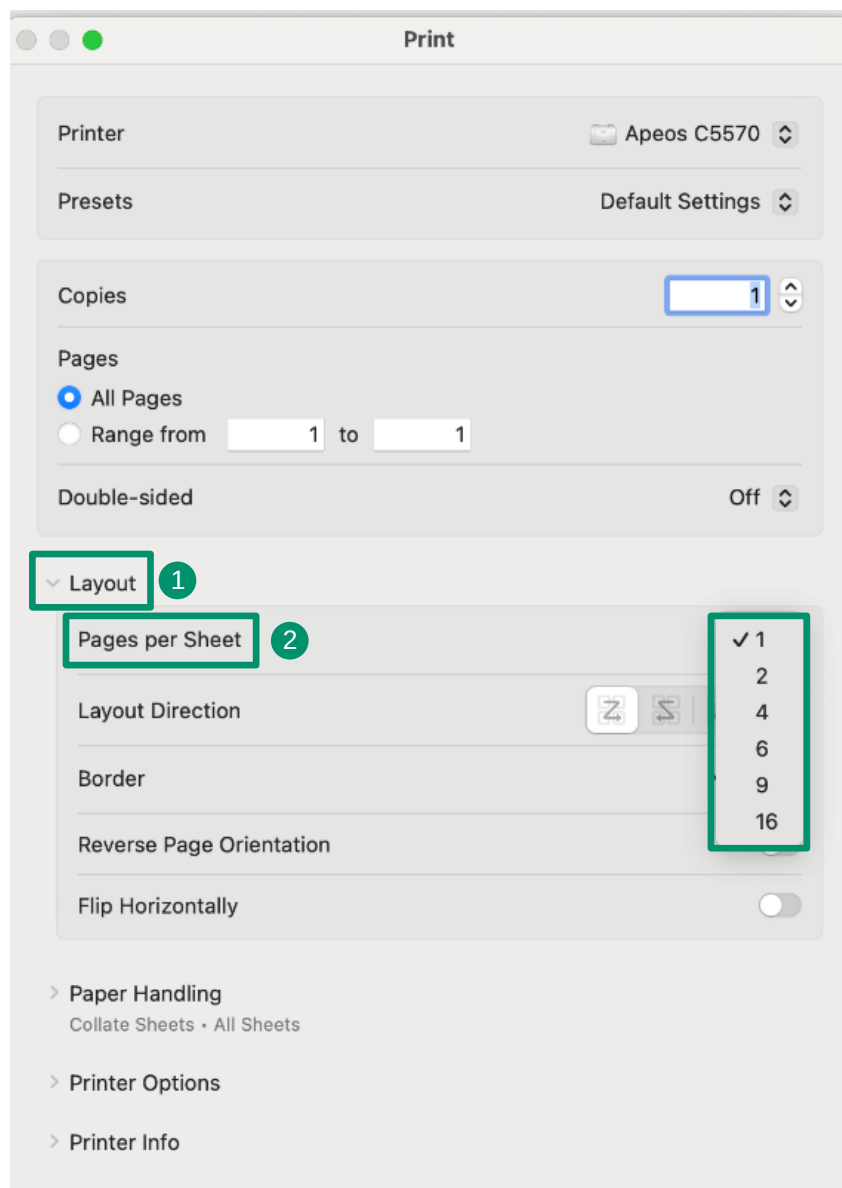
[On (Short Edge)] : 列印到紙張雙面, 上下對開



3.2 PAGES PER SHEET 多張合一

1. Click [Layout] to expand the menu.
2. Click [Pages per Sheet].
3. Select a number of pages to put on a side of sheet.

1. 按 [Layout] 打開選項單。
2. 按 [Pages per Sheet].
3. 選擇合併頁數。



3.3 PAPER FEED 紙盤選擇

1. Click [Printer Options].
2. Click [Paper Feed].
3. Open the menu at “All Pages From” to select a tray to print from.

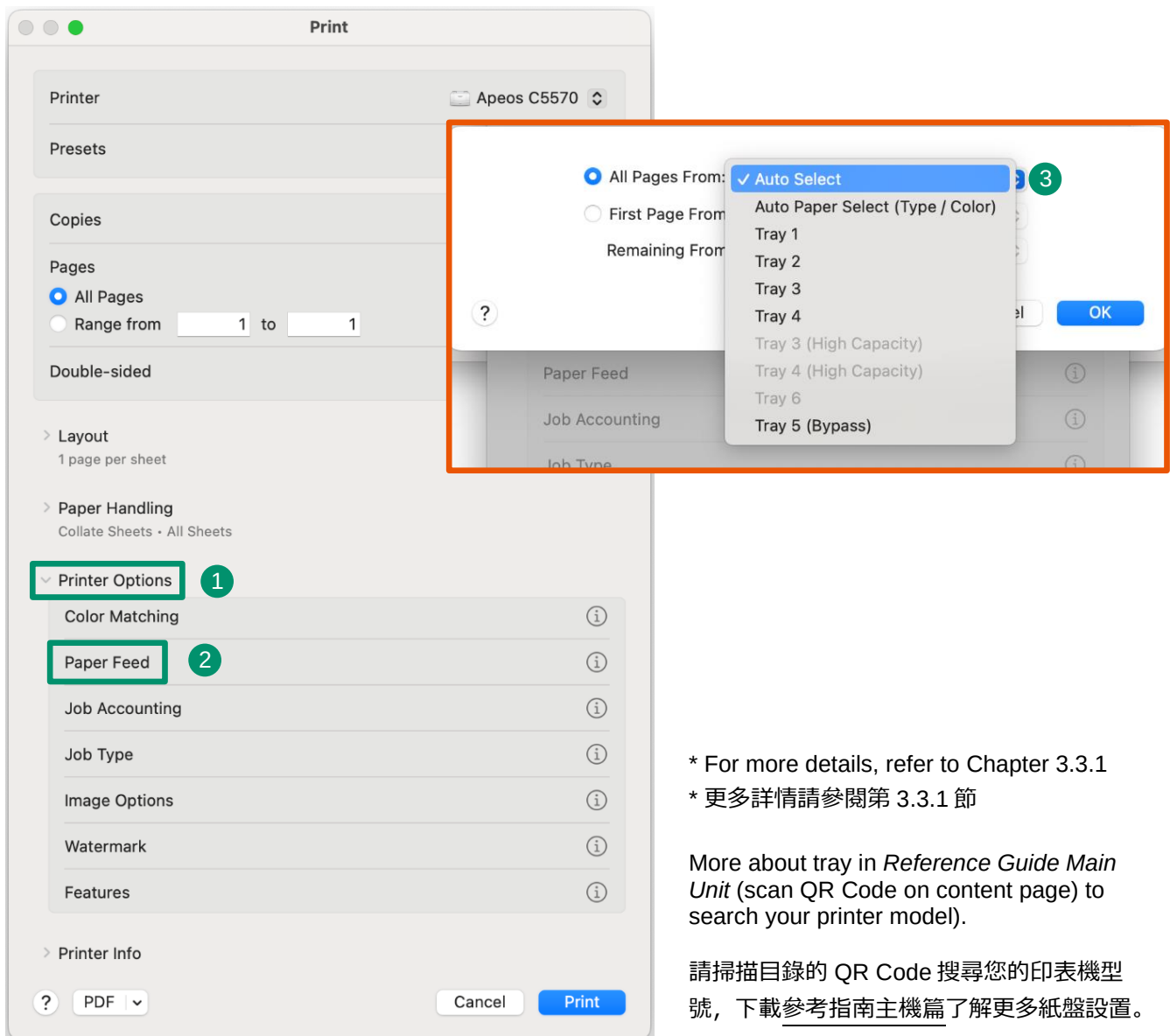
1. 按 [Printer Options]。
2. 按 [Paper Feed]。
3. 打開 “All Pages From” 選項單，選擇紙盤取紙。

[Auto Select]: Printer picks paper according to paper size of the tray.

[Auto Select] : 印表機根據紙盤的紙張尺寸自動取紙。

[Tray 5 (Bypass)]: For special media (e.g. heavy cardstocks / labels) or non-standard size. *

[Tray 5 (Bypass)] : 放置特別紙質 (如：厚紙、標籤紙等) 或非標準尺寸紙張。*



* For more details, refer to Chapter 3.3.1

* 更多詳情請參閱第 3.3.1 節

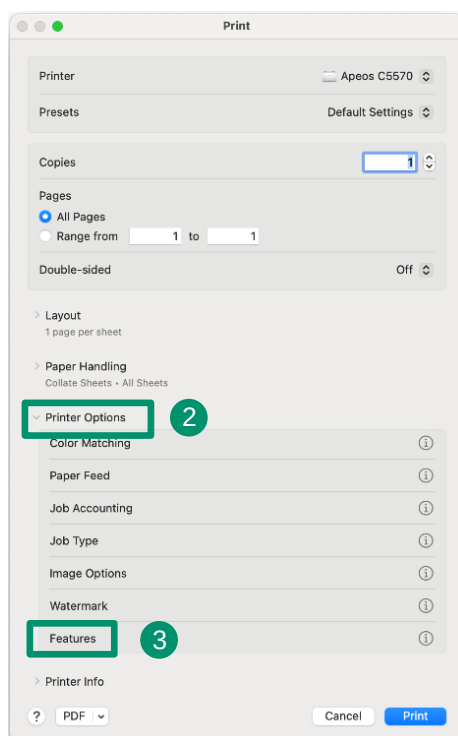
More about tray in *Reference Guide Main Unit* (scan QR Code on content page) to search your printer model).

請掃描目錄的 QR Code 搜尋您的印表機型號，下載參考指南主機篇了解更多紙盤設置。

3.3.1 Special Media Settings 設置特別紙張

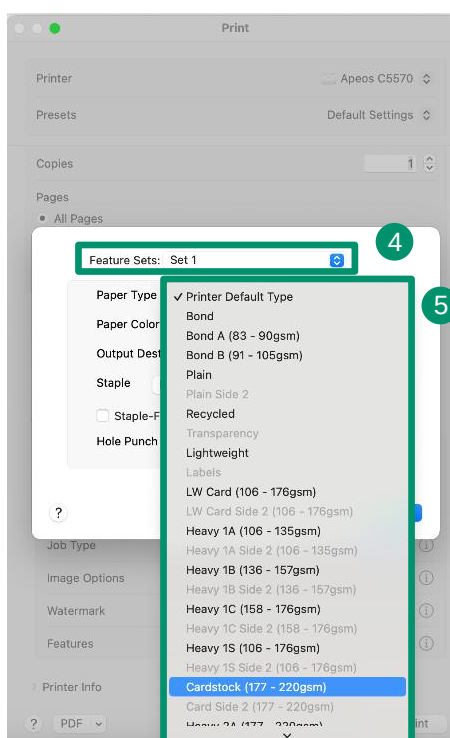
1. Select [Tray 5 (Bypass)] as instructed in Chapter 3.3.
2. Click [Printer Options].
3. Click [Features].

1. 承第 3.3 節，選擇 [Tray 5 (Bypass)]。
2. 按 [Printer Options]。
3. 按 [Features]。



4. Open the menu of “Feature Sets” to select [Set 1].
5. Open the menu of “Paper Type” to select the paper media.

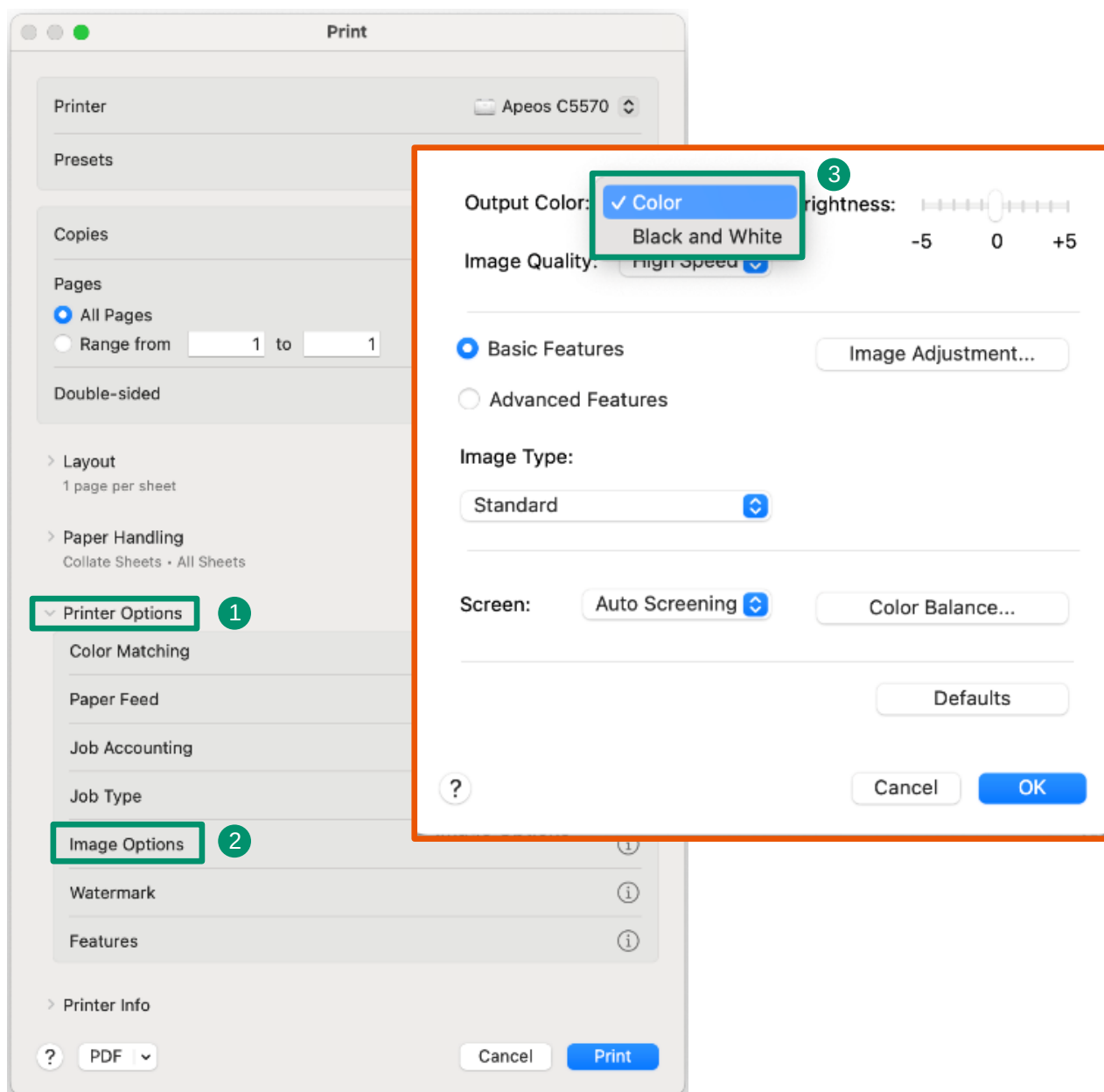
4. 選擇 “Feature Sets” 的 [Set 1]。
5. 打開 “Paper Type” 選項單，選擇所需紙質。



3.4 OUTPUT COLOR 輸出色彩

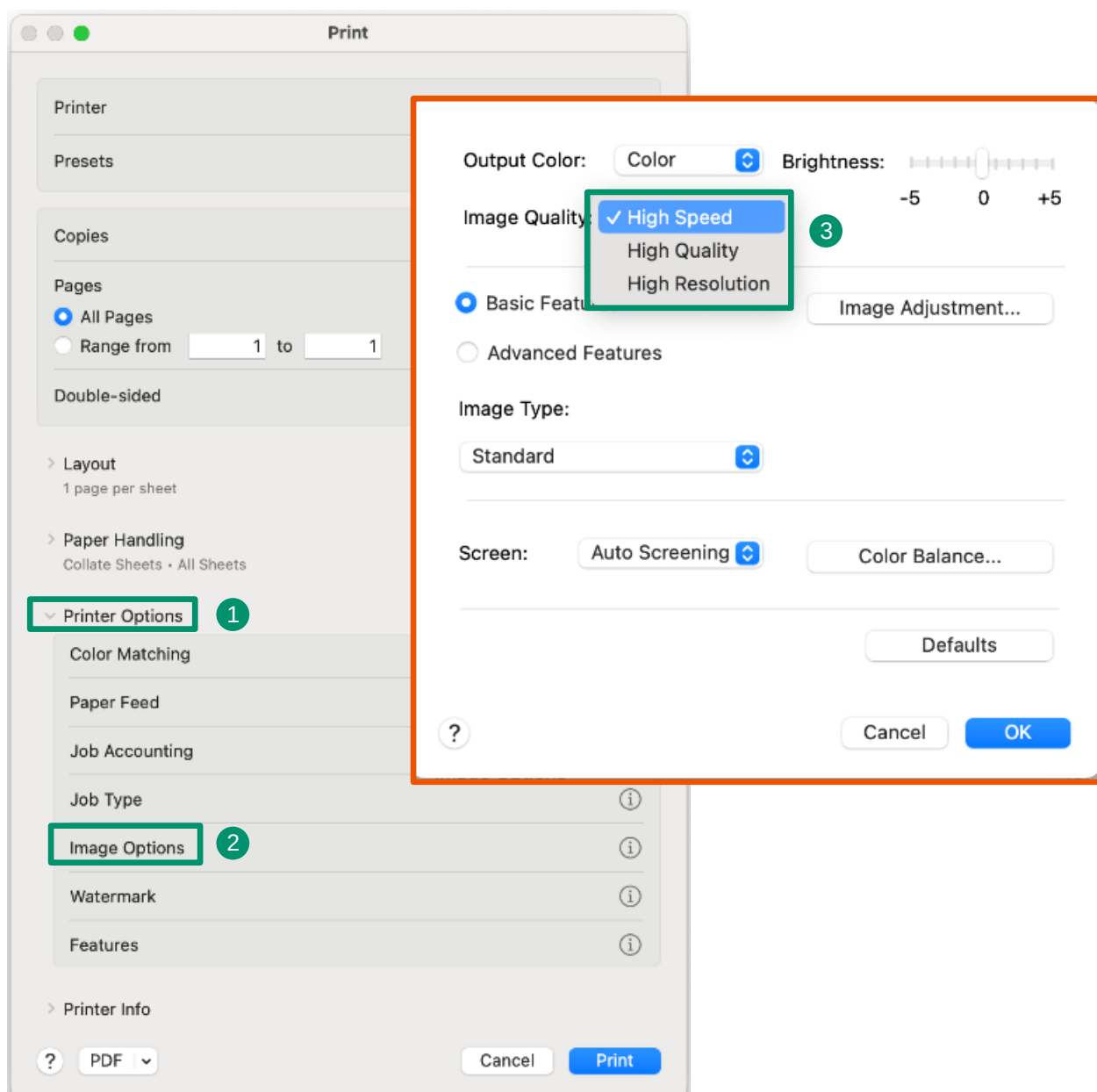
1. Click [Printer Options].
2. Click [Image Options].
3. Open the menu at “Output Color” to select the output color.

1. 按 [Printer Options]。
2. 按 [Image Options]。
3. 打開 “Output Color” 選項單，選擇所需色彩。



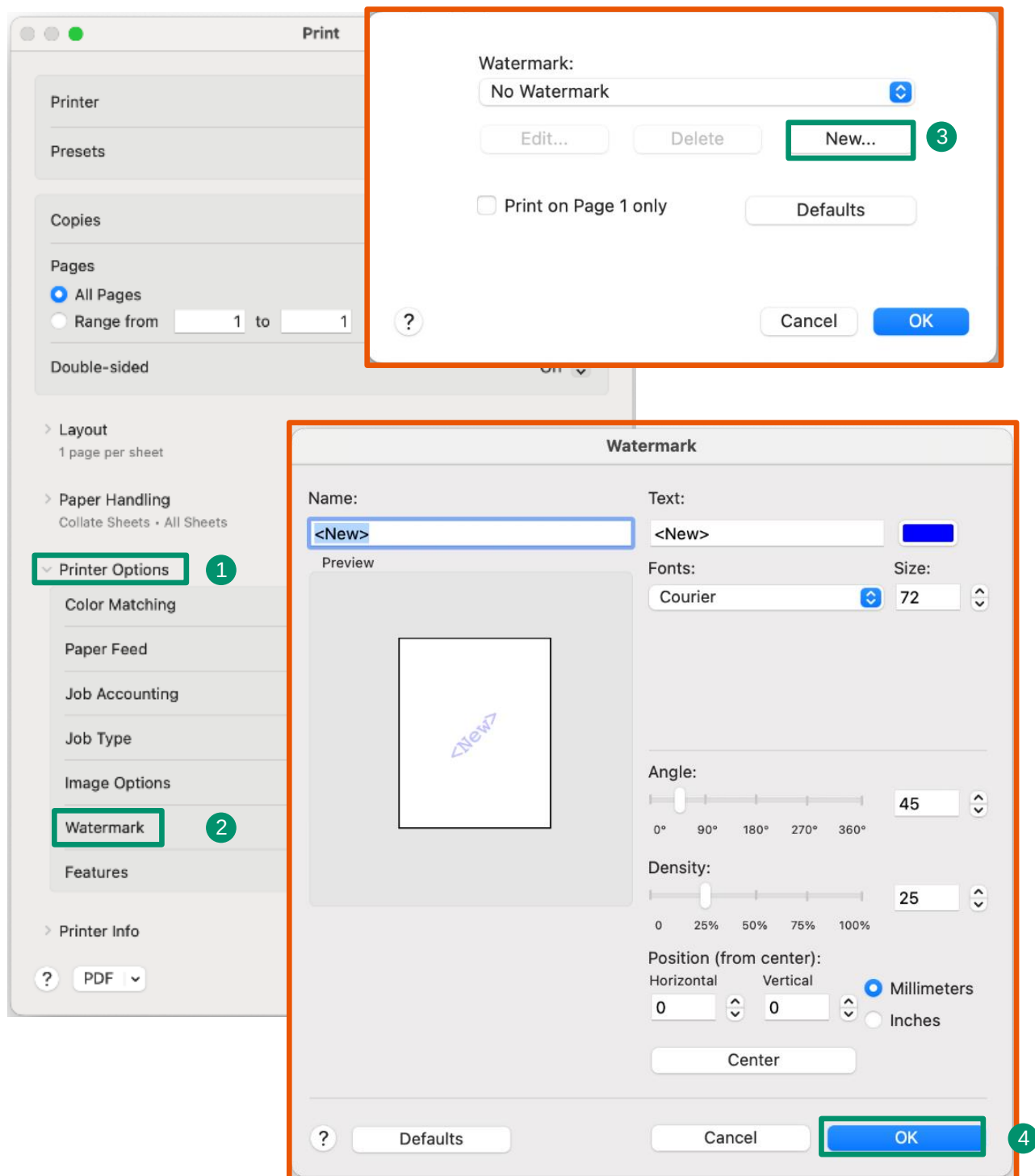
3.5 IMAGE QUALITY 圖像品質

1. Click [Printer Options].
 2. Click [Image Options].
 3. Open the menu at “Image Quality” to select the quality option.
1. 按 [Printer Options]。
 2. 按 [Image Options]。
 3. 打開 “Image Quality” 選項單，選擇所需質素。



3.6 WATERMARK 浮水印

1. Click [Printer Options].
 2. Click [Watermarks].
 3. Click [New] to create a watermark.
 4. Configure the watermark settings. Click [OK] to save.
1. 按 [Printer Options]。
 2. 按 [Watermarks]。
 3. 按 [New] 設置新浮水印。
 4. 設置好，按 [OK] 儲存。



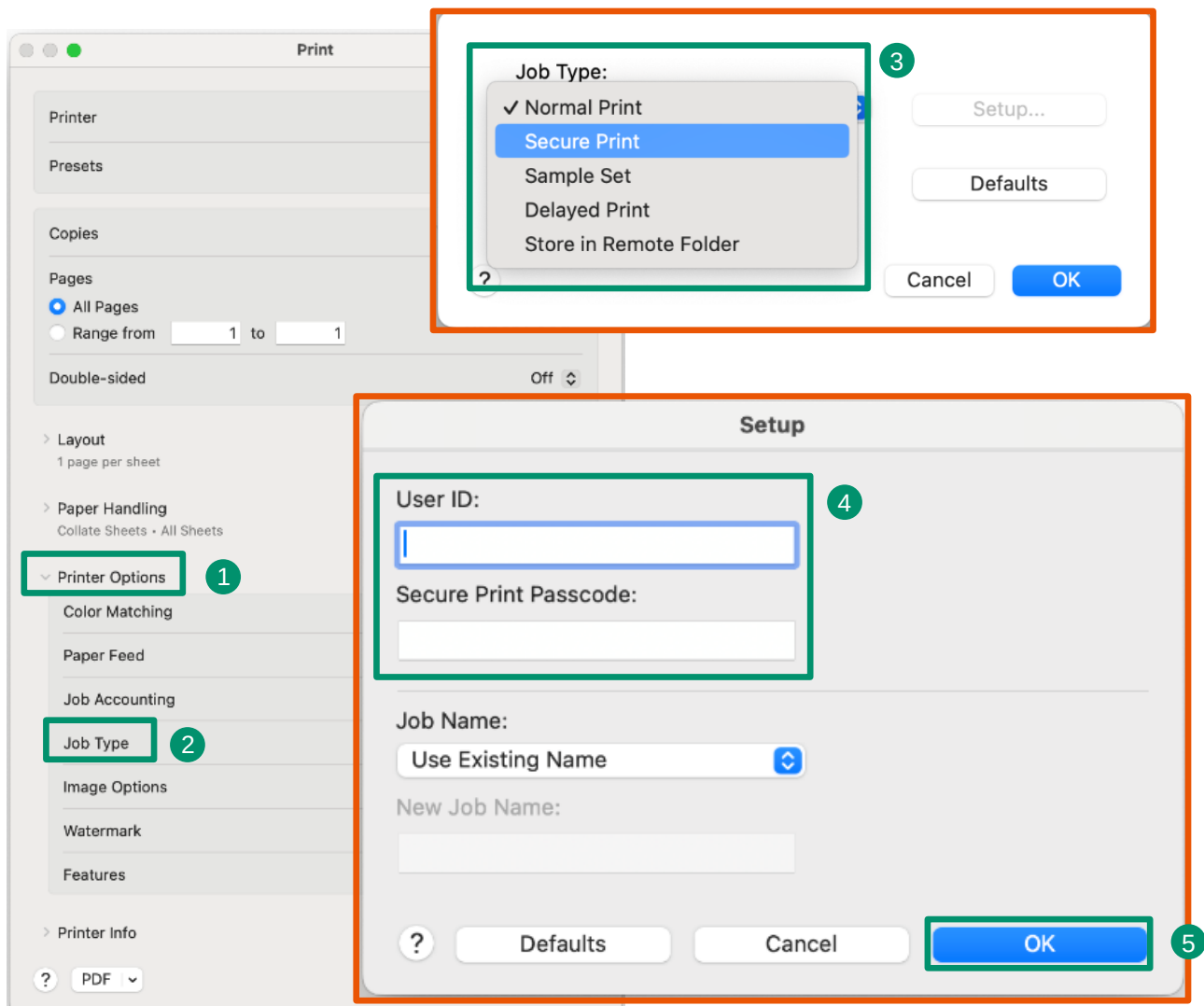
3.7 SECURE PRINT 機密列印

User has the option to store document in the printer temporarily and print it later. This feature is suitable for printing confidential document.

使用機密列印可以先在打印機暫存打印文件，容後再印出來，適合打印機密資料。

3.7.1 Configure Settings 設置功能

1. Click [Printer Options].
 2. Click [Job Type].
 3. Open the menu of to select [Secure Print].
 4. Fill in "User ID" (alphanumeric) and "Secure Print Passcode" (numeric).
 5. Click [OK]. Proceed to submit the job.
1. 按 [Printer Options]。
 2. 按 [Job Type]。
 3. 打開選項單，按 [Secure Print]。
 4. 輸入 "User ID" (英文字母或數字) 及 "Secure Print Passcode" (數字)。
 5. 按 [OK]，然後送出文件。



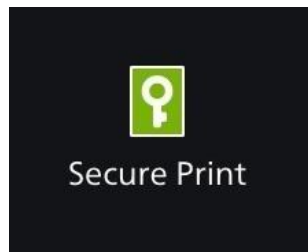
3.7.2 Retrieve Jobs on Printer 在印表機列印文件

1. There are two ways to access Secure Print screen:

1. 共有兩種方法進入機密列印畫面：

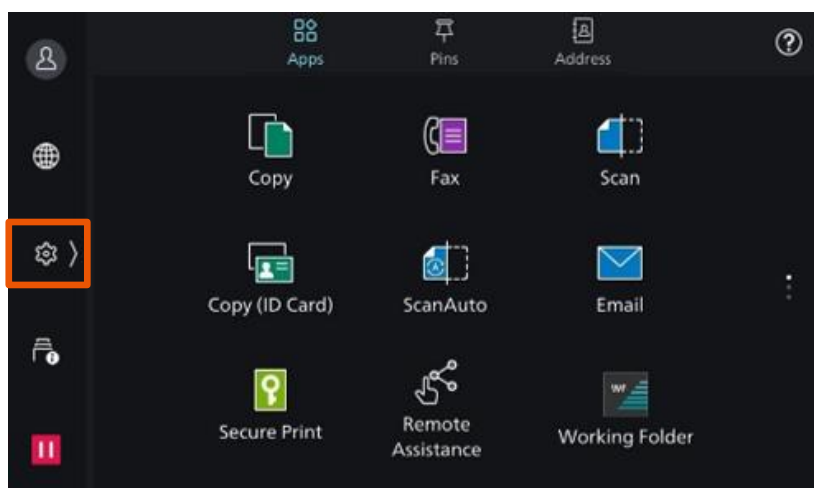
Either (A) tap [Secure Print] on Home Screen

(A) 按主畫面 [Secure Print] 鍵，或



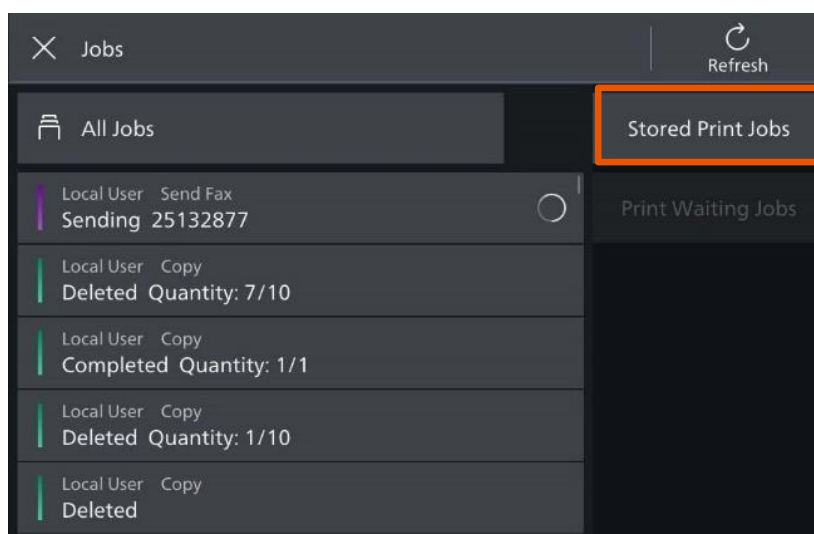
or (B) (i) tap  icon.

(B) (i) 按  鍵。



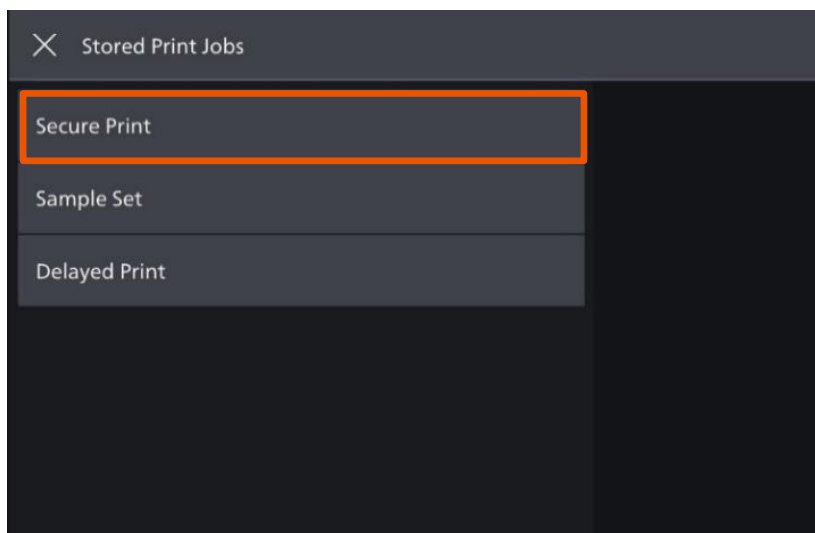
(ii) Tap [Stored Print Jobs].

(ii) 按 [Stored Print Jobs].



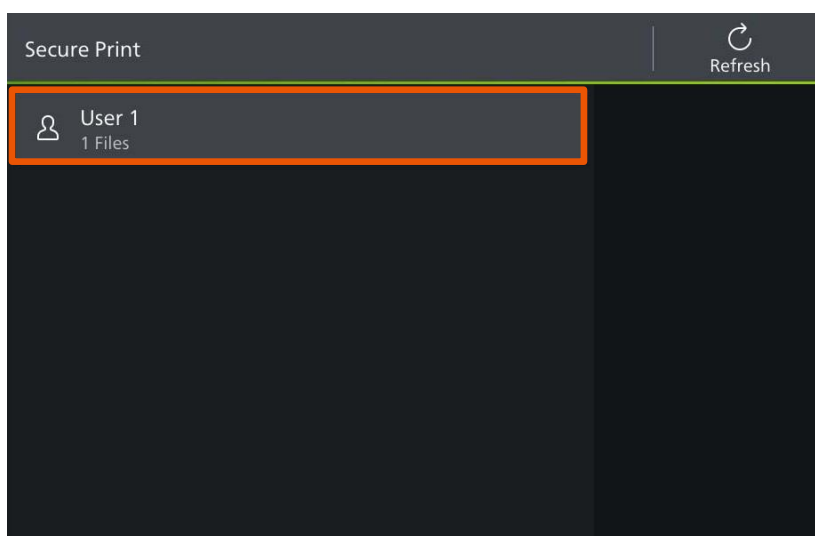
(iii) Tap [Secure Print].

(iii) 按 [Secure Print]。



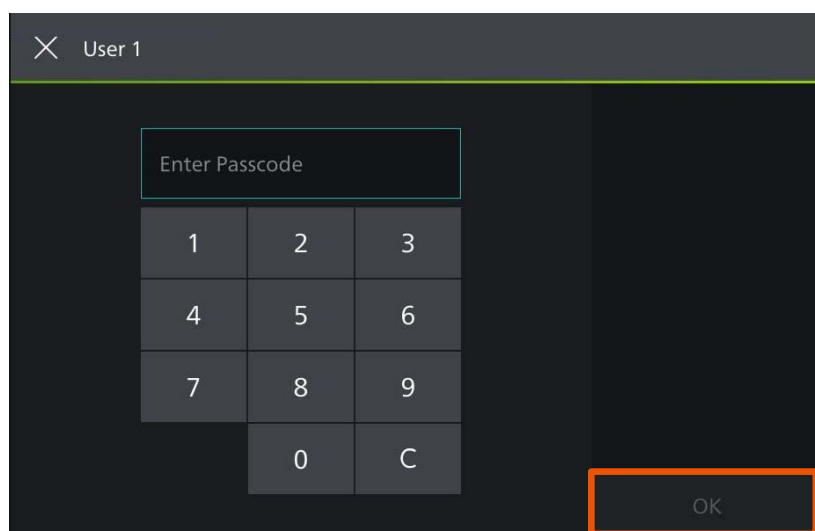
2. Select the User ID

2. 選擇之前輸入的 User ID。



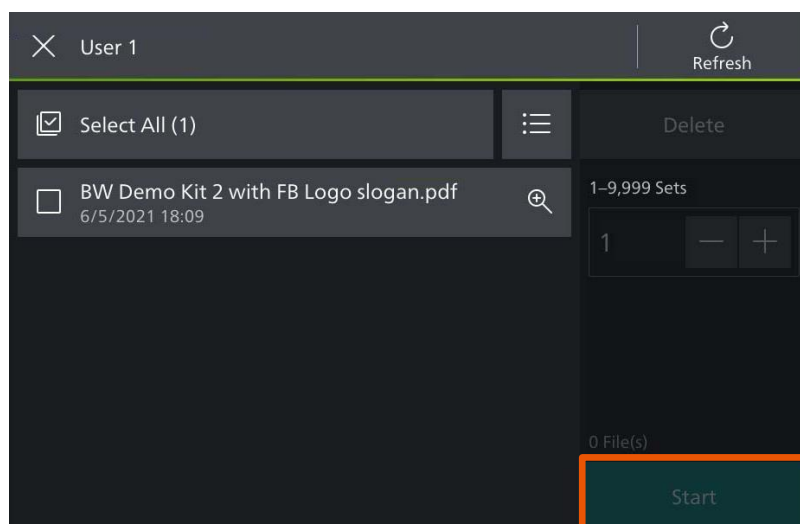
3. Enter passcode. Tap [OK].

3. 輸入密碼，然後按 [OK]。



4. Select the document. Tap [Start].

4. 選擇文件，然後按 [Start]。



4 FINISHING FEATURES 小冊子及其他加工設置

This chapter provide instruction by assuming optional units of finishing are installed, except Chapter 4.1.

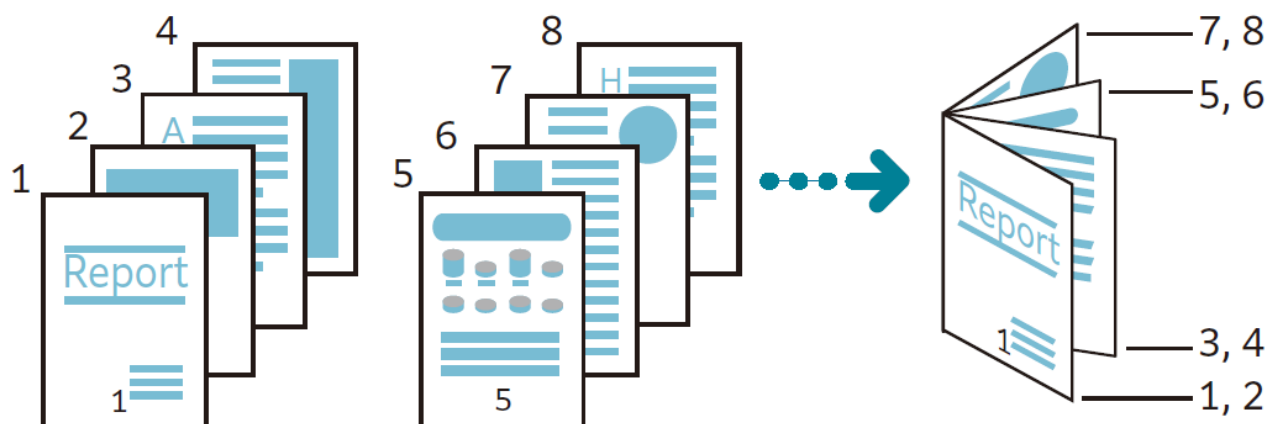
除第 4.1 節，本章基於選購項目已經安裝好而說明。

4.1 BOOKLET PRINT 小冊子列印

4.1.1 Overview 簡介

Print 2-sided with page allocation in correct page order for booklet output.

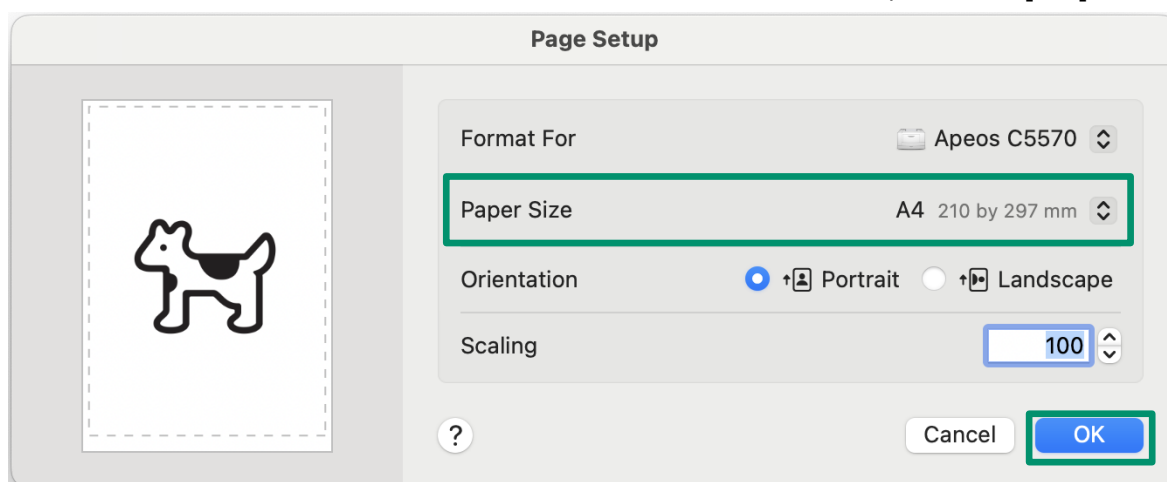
通過頁面排序，以雙面打印成小冊子。



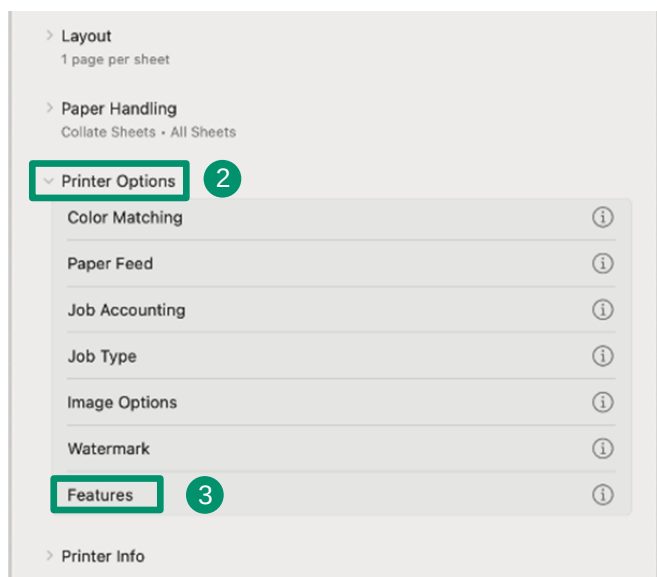
4.1.2 Configure Settings 設置功能

1. Start with Chapter 2 Step 4. Select the document size at "Paper Size". Click [OK].

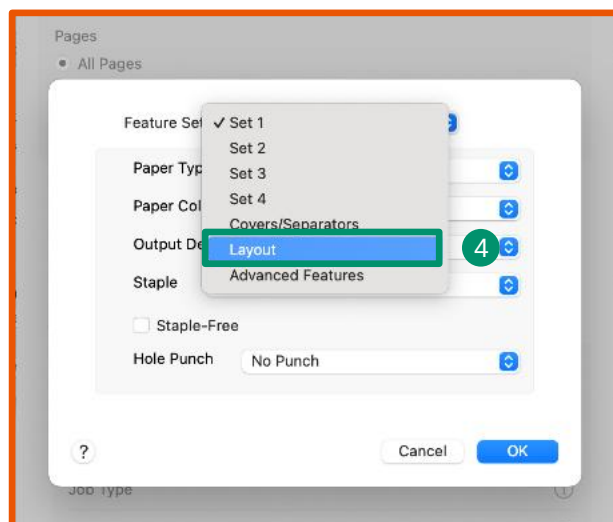
1. 由第二章步驟四開始，在 "Paper Size" 選擇文件尺寸，然後按 [OK]。



2. Click [Printer] as in Chapter 2 Step 9. Click [Printer Options].
3. Click [Features].
4. Open the menu of “Feature Sets” to select [Layout].

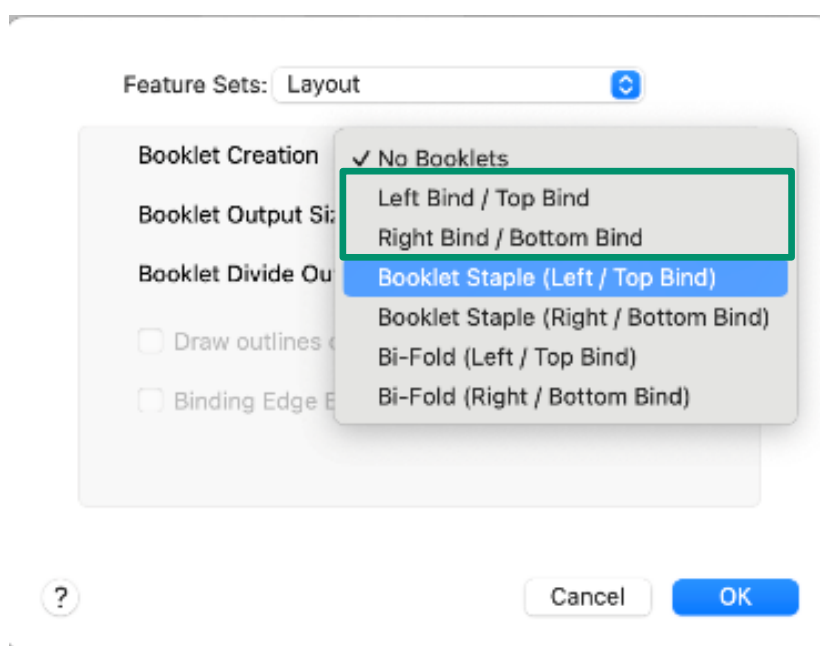


2. 依照第二章步驟九指示，按 [Printer]，然後按 [Printer Options]。
3. 按 [Features]。
4. 打開 “Feature Sets” 選項單，選擇 [Layout]。



5. Open the menu of “Booklet Creation” to select [Left Bind / Top Bind] or [Right Bind / Bottom Bind].

5. 打開 “Booklet Creation” 選項單，選擇 [Left Bind / Top Bind] 或 [Right Bind / Bottom Bind]。



4.2 STAPLE / HOLE PUNCH / FOLD (OPTIONAL) 裝訂 / 打孔 / 摺疊 (選購項目)

4.2.1 Overview 簡介



Staple

Stapling multiple pages together



Staple-free Staple

Stapling multiple pages together



Punch

Hole punching for binders



Saddle Staple

Convenient for making catalogs and booklets



Z-fold Half Sheet

Z-folds A3 documents into A4 size



Tri-fold

Convenient for inserting direct mail, etc.

Finisher-A2	Finisher-B4/B5 + Booklet Maker Unit		Finisher-C4/C5		Finisher-C4/C5 with Booklet Maker		Finisher-C4/C5 with Booklet Maker + Folder Unit CD3	
	B4	B5	C4	C5	C4	C5	C4	C5

Staple capacity	Staple	50 sheets* ¹		50 sheets		50 sheets or 65 sheets* ²		50 sheets or 65 sheets* ²		50 sheets* ³ or 65 sheets* ^{2,3}	
	Staple-free Staple	-	-	10sheets* ⁴	-	10sheets* ⁴	-	10sheets* ⁴	-	10sheets* ⁴	
Punch		-	2/4 holes or 2/3 holes* ⁵		2/4 holes or 2/3 holes* ⁶		2/4 holes or 2/3 holes* ⁶		2/4 holes or 2/3 holes* ⁶		
Saddle Staple		-	15 sheets* ⁷		-		20 sheets		20 sheets		
Single fold		-	●* ⁷		-		●		●		
Tri-fold		-	-		-		-		●* ⁸		
Z-fold Half Sheet		-	-		-		-		●* ⁸		
Paper capacity* ⁹	Output tray	-	-		500 sheets		500 sheets		500 sheets		
	Finisher tray	500 sheets	2000 sheets		3000 sheets		1500 sheets		1500 sheets		

Note : Finisher-A2 is compatible with models up to C5570 / C4570 / C3570 / C3070.

*1: A4 size. Up to 30 sheets for B4 or larger.

*2: With Finisher-C Staple Unit.

*3: When mixed with Z fold half sheet, the number of sheets is reduced.

*4: 64 to 80 gsm paper.

*5: Finisher-B4/B5 requires the 2/4 Hole Punch Kit or the US 2/3 Hole Punch Kit.

*6: Finisher cannot be add the hole punching function. Select a finisher with the hole punching function.

*7: Booklet Maker Unit is required. Saddle Staple and Single Fold on Finisher-B4/B5 make creases without folding.

*8: Folder Unit CD3 is required.

*9: 70 to 80 gsm paper/A4 size.

The availability and functionality of Staple / Hole Punch / Fold depend on the finisher model installed.

裝訂/打孔/摺疊功能視乎所安裝的選購項目型號。

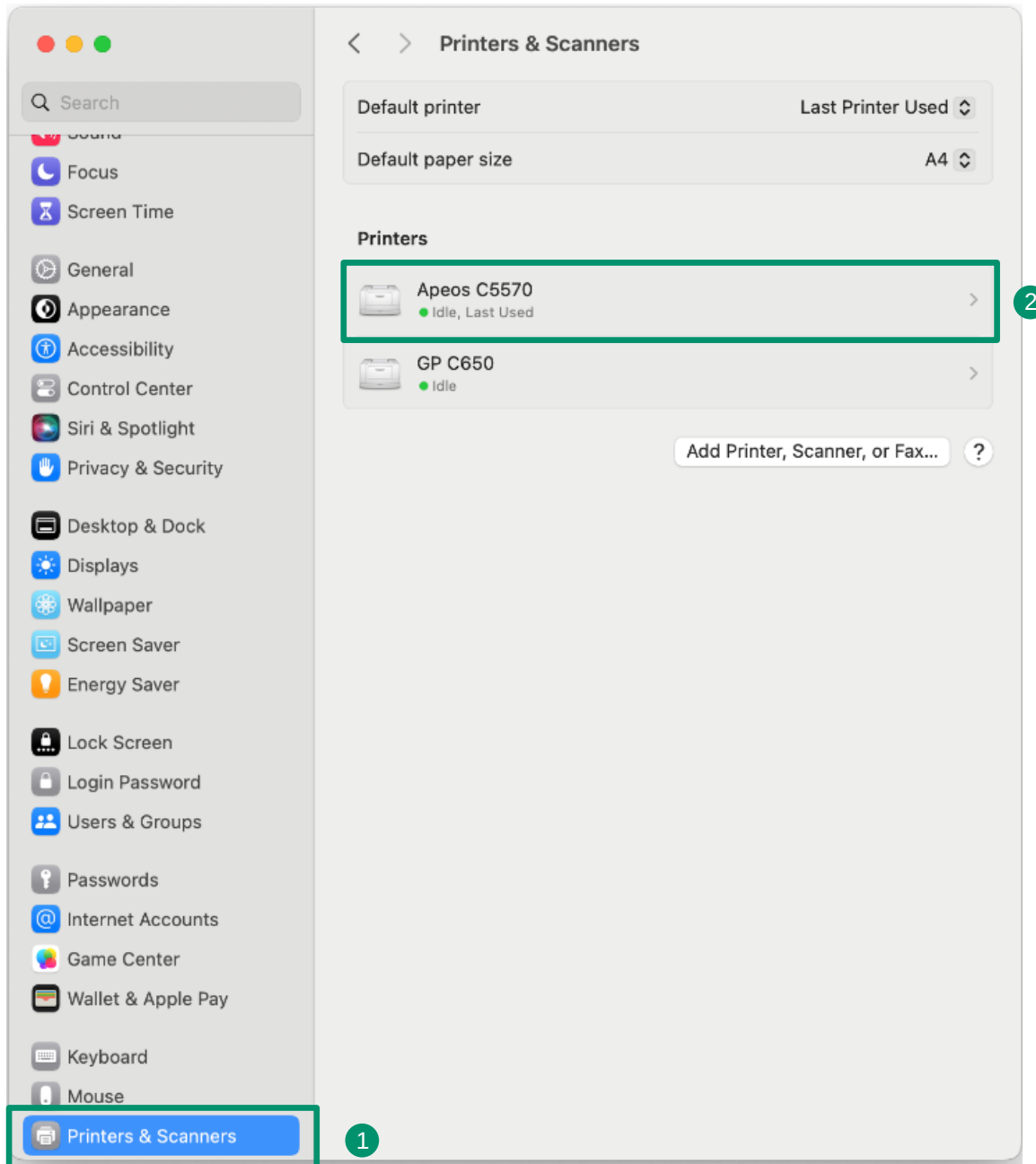
4.2.2 Enable Finishing Option on Mac 在 Mac 啟動裝訂/打孔/摺疊功能

Perform this action when the finishing option is installed and could not be found in print settings.

如果選購項目安裝後，相關功能未能在列印設置找到，可循以下方法加上。

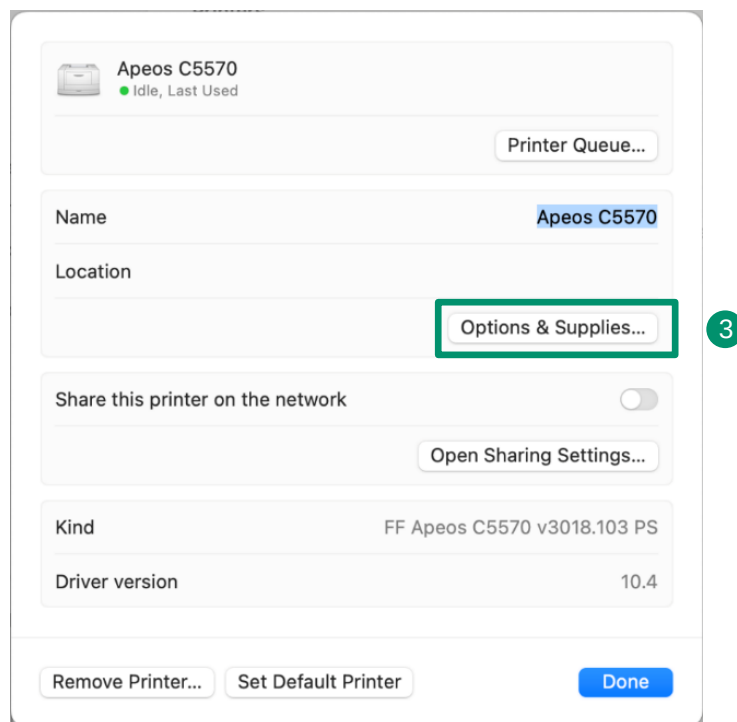
1. Open [System Preferences]. Select [Printers & Scanners].
2. Select the print queue.

1. 打開 [System Preferences]，然後選擇 [Printers & Scanners]。
2. 選擇所需印表機。



3. Click [Options & Supplies].

3. 按 [Options & Supplies]。



4. Click [Options].

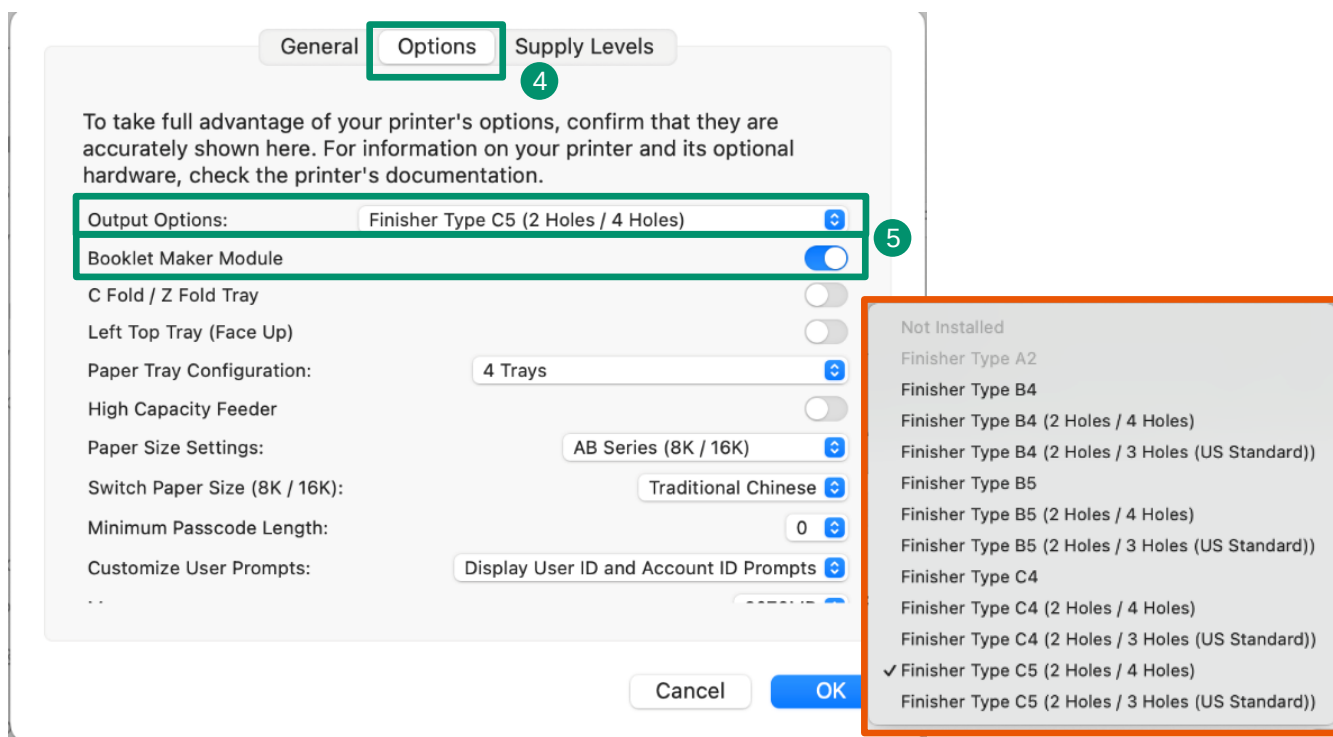
4. 按 [Options]。

5. Open the menu of “Output Options” to select the correct option.

5. 打開 “Output Options” 選項單，選擇對應功能。

Turn on “Booklet Maker Module” for Saddle Stitch & Fold.

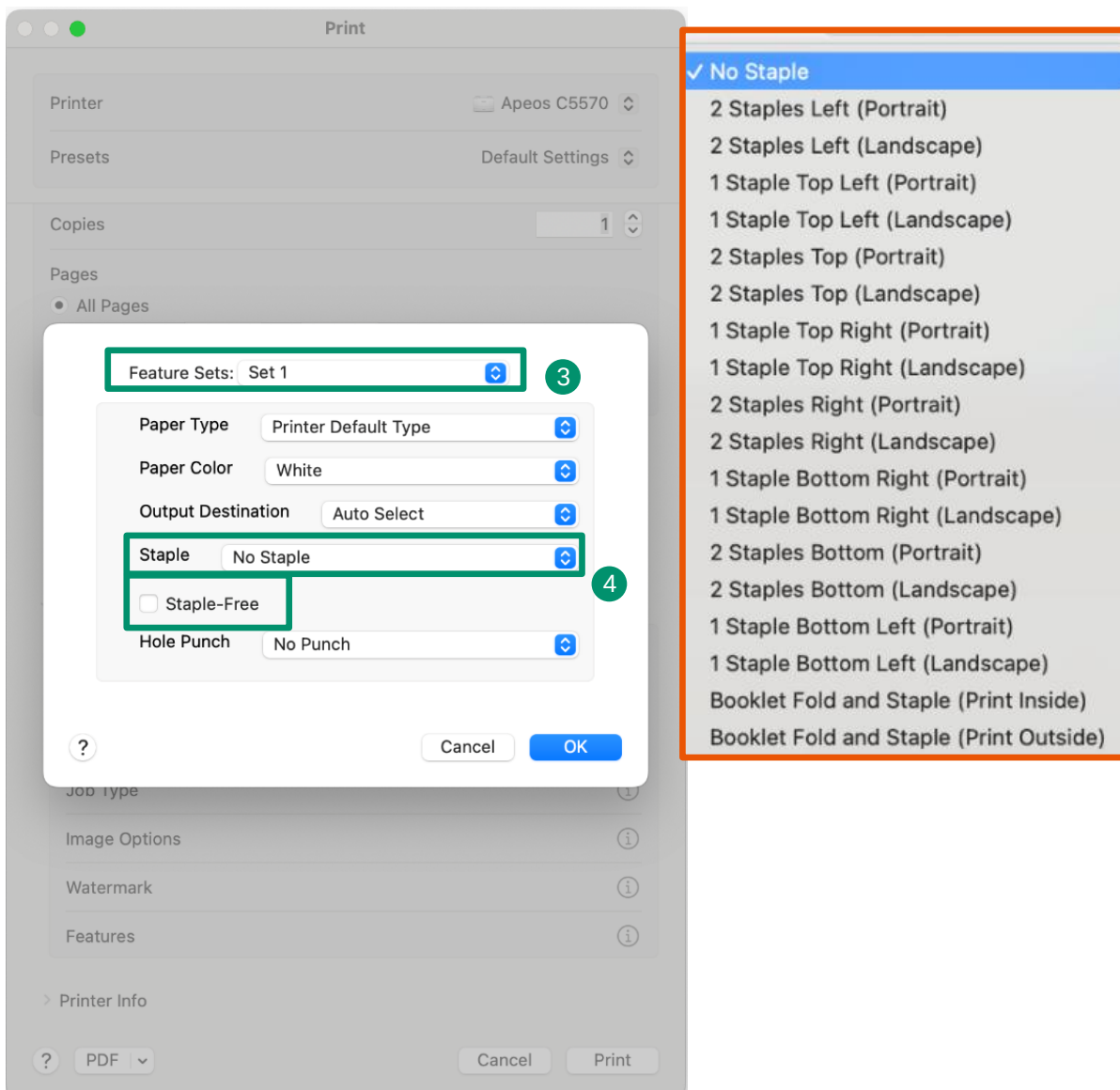
如安裝了騎馬裝訂檢集機，需要用上騎馬訂及摺疊功能，請開啟 “Booklet Maker Module”。



4.2.3 Staple 裝訂

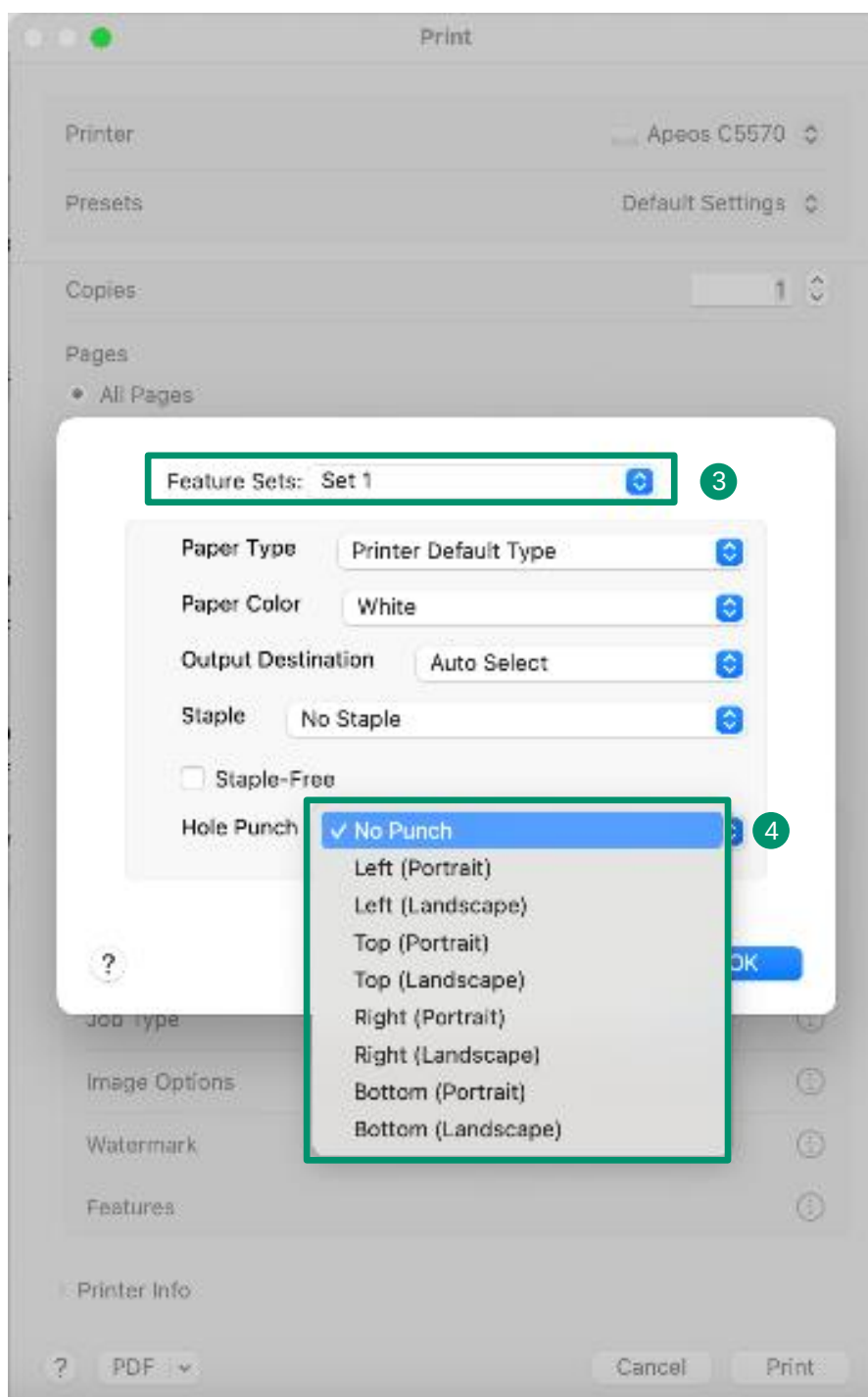
1. Click [Printer Options].
2. Click [Features].
3. Open the menu of “Feature Sets” to select [Set 1].
4. Open the menu of “Staple” to select the staple option. For Staple-free Staple, check the box “Staple-Free” and select an option in “Staple”.

1. 按 [Printer Options]。
2. 按 [Features]。
3. 選擇 “Feature Sets” 的 [Set 1]。
4. 打開 “Staple” 選項單，選擇打釘方式。要使用無針裝訂，選擇 “Staple-free” 格，再到 “Staple” 選項單選擇打釘方式。



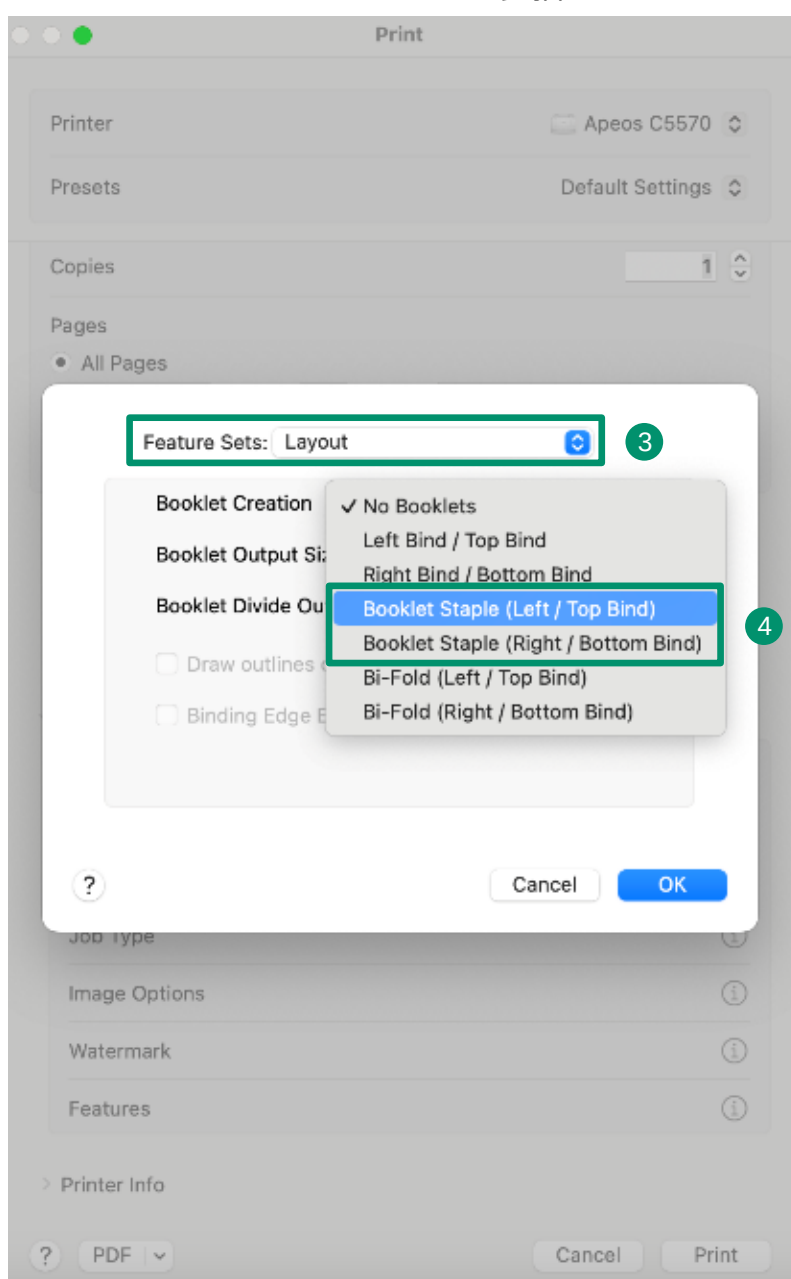
4.2.4 Hole Punch 打孔

1. Click [Printer Options].
 2. Click [Features].
 3. Open the menu of “Feature Sets” to select [Set 1].
 4. Open the menu of “Hole Punch” to select the hole punch option.
1. 按 [Printer Options]。
 2. 按 [Features]。
 3. 選擇 “Feature Sets” 的 [Set 1]。
 4. 打開 “Hole Punch” 選項單，選擇打孔方式。



4.2.5 Saddle Stitch 小冊子騎釘

1. Click [Printer Options].
 2. Click [Features].
 3. Open the menu of “Feature Sets” to select [Layout].
 4. With booklet maker option installed, select [Booklet Staple (Left / Top Bind)] or [Booklet Staple (Right / Bottom Bind)] for saddle stitch. The output will also be folded automatically.
1. 按 [Printer Options]。
 2. 按 [Features]。
 3. 選擇 “Feature Sets” 的 [Layout]。
 4. 安裝了騎馬裝訂檢集機，請選擇 select [Booklet Staple (Left / Top Bind)] 或 [Booklet Staple (Right / Bottom Bind)] 進行騎馬訂製作。印出文件時亦自動做對摺。



Customer Support Center 2513-2513