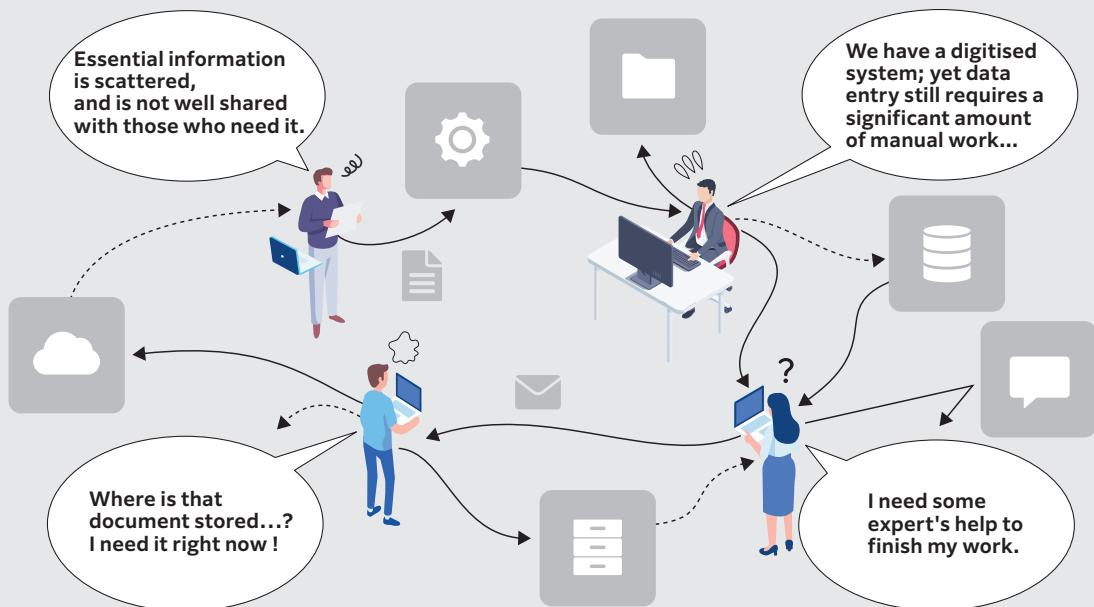


Integrated work process transforms your workstyle

FUJIFILM IWpro



Can you relate to or encounter similar challenges when it comes to the digitalisation of work?



Today's workplace is digitised, yet there still exist many manual tasks, which result in rework, duplication, and errors. This is because different workflows and systems are operated separately, and the gaps between them need to be connected manually.

FUJIFILM IWpro is your one-stop solution !

I can easily share information and collaborate as a team !

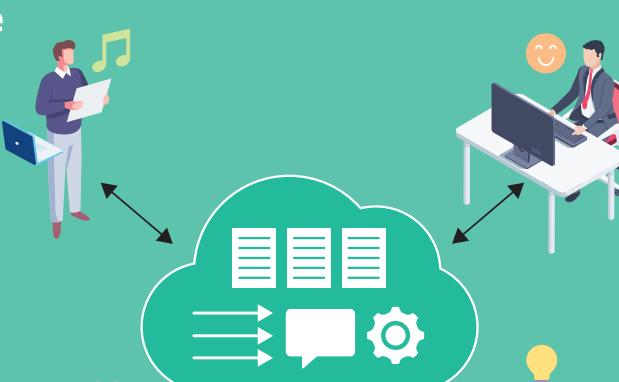


Productive

I don't have to search everywhere for documents anymore!



Efficient



Data input is hassle-free!



Streamlined

Easy to operate, so I do not need to get helped !



Smooth operations

FUJIFILM IWpro empowers businesses to conquer the barriers of digital transformation.

FUJIFILM IWpro is an all-in-one secure platform solution for business digitisation, provide workspace for collaboration, workflow optimisation, efficient document management of metadata and documents, and versatile cloud-based printing capabilities.

ONE Collaboration Platform



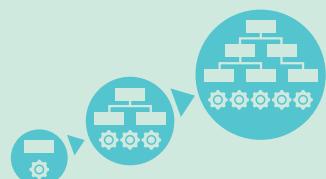
Streamlines information and tasks, reducing individual dependence. Empowers teams to work together more efficiently and effectively.

CHANGEABLE processes



Without special IT skills, and without big changes on current systems and external communication method.

EASY to Start



Easy operations by minimising manual work between systems. Best solution for work process with various documents and data.

With anyone, from anywhere.
Transforming work style through connections.

Connecting People

Connecting Processes

Connecting Information

Connecting Places

FUJIFILM IWpro



Centrally Manage Information on the Cloud

Documents are automatically imported, converted to digital data and managed on the cloud. Job status and progress can be shared among team members. Linkage with the currently-used business system is available.

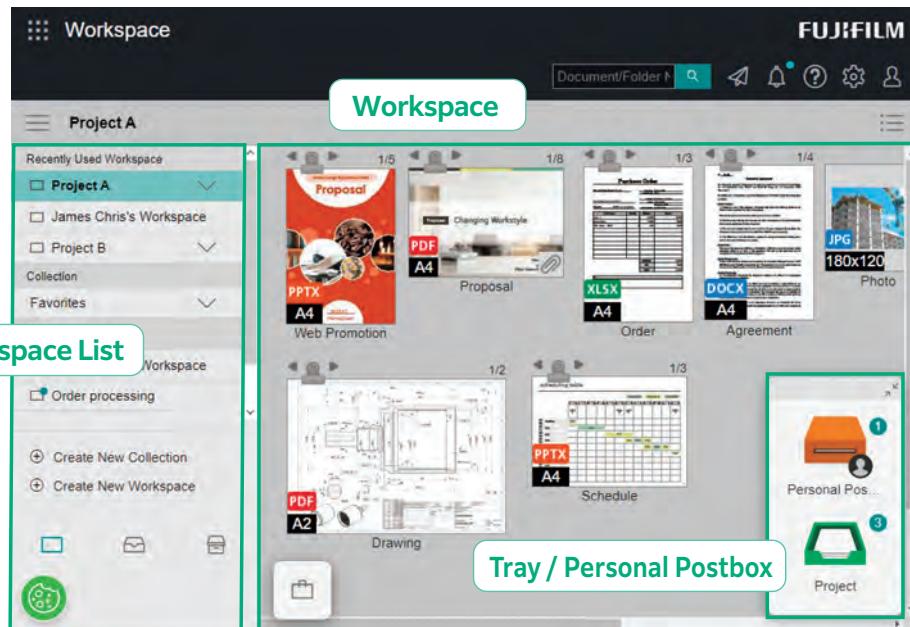


A Workspace for Everyone

"Workspace" is a collaborative area for everyone to share documents and information. You can easily manage, edit, store, and print documents with easy operations.

Connecting People

Creates a synergistic space where everything and everyone gathers, promoting both internal and external collaboration.



Connecting People with "Workspace", a Collaborative Space for Sharing Various Documents Relating to Work on a Same Platform

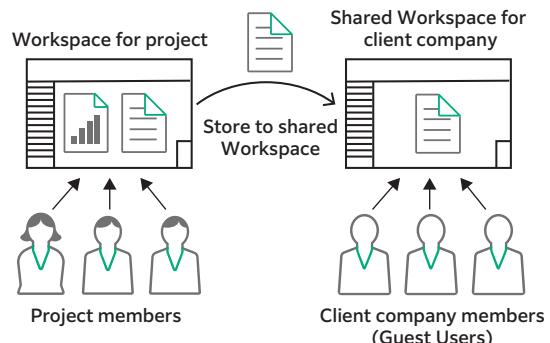
What is Workspace?

Workspace is a space to perform document-related tasks such as viewing, sharing and editing documents.

Register Members and Share Business Items

Create Multiple Workspaces for Specific Tasks

Invite external business partners as guest users to the workspace to facilitate document sharing and collaboration.



Effectively Share Task Status Updates with Team Members

Effectively share documents among organisations or with clients via Workspace to enhance internal and external collaboration.

Easily Locate Required Document in Various View Settings

List View

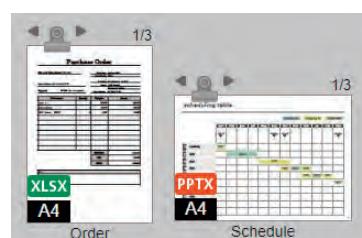
Document information is listed in table.

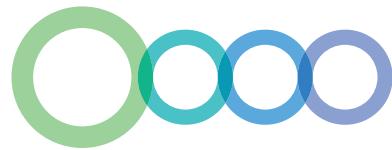
Using List View, it is easy to identify documents from its relevant information, such as client name, date, assigned person's name and job status.

Order processing								
Name	Created By	Last Upda...	Size	Status	Order Date	Grand Total	Order No	Actions
PDF Order A	Chris James	09/10/2023 4...	42.6 KB	Answered	09/12/2023	1,200.49	12340	
PDF Order B	Smith John	09/15/2023 4...	42.6 KB	Registered	09/12/2023	580.12	12345	
PDF Order C	Chris James	09/15/2023 4...	42.6 KB	NEW	09/14/2023	579.10	12347	
PDF Order D	Smith John	09/15/2023 4...	42.6 KB	NEW	09/15/2023	1,455.89	12348	
PDF Order E	Smith John	09/15/2023 4...	42.6 KB	NEW	09/15/2023	1,020.00	12349	

Thumbnail View

The images of documents in Workspace are displayed as thumbnail image. Documents can be easily recognised by its image data.

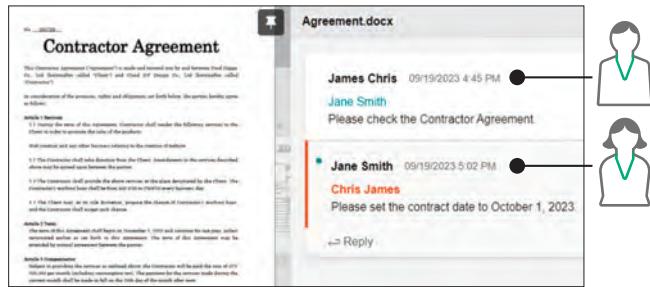




Facilitate Better Communication with a Comments Function

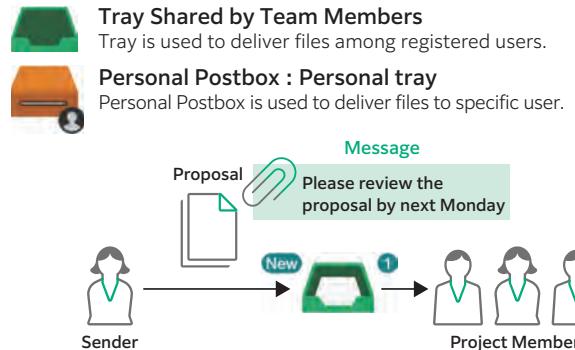
Comments Function for Better Communication

Users can add comments to documents. Other members are notified of the comment, and can instantly begin communication with the sender. This eliminates the hassle of preparing and sending an email with attachments.



Deliver Documents with Tray or Personal Postbox

Users can add comments to documents when storing in Tray or Personal Postbox. When a new document is stored, notification is sent either in the form of an icon or message. This prevents the delay of processing the document due to overlooking a relevant email in the user's inbox.

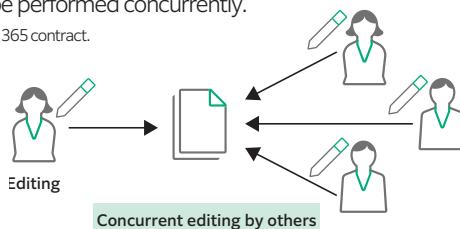


Supports Online Editing

Concurrent Editing as a Team

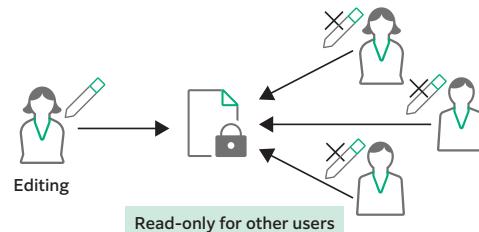
A single document can be concurrently edited by multiple members connected online. This reduces the time it takes to complete a project as activities can be performed concurrently.

Note: Requires Microsoft 365 contract.



Prohibit Changes to Content Using Lock Setting

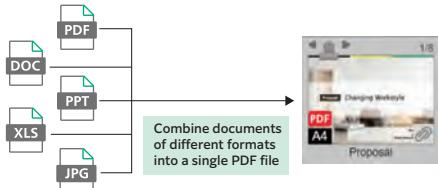
Locking a document prevents editing by other users.



Packed with Various Editing Functions

Consolidate Documents of Different Formats

Documents in various formats can be easily bundled and combined into a single file with simple drag-and-drop operation. This is especially useful when creating documents that contain tables and image files of different application files, such as proposal documents.

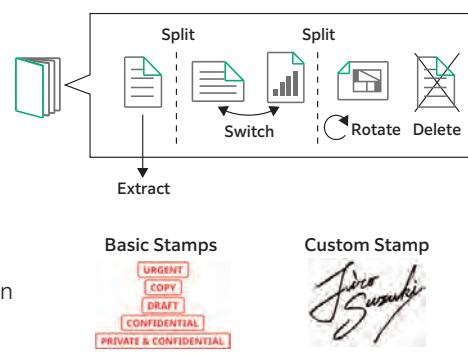


Attach Stamps and Notes

In addition to basic stamps, custom stamps and notes, such as handwritten signatures, can be composed and attached to documents.

Page Edit Functions

Users can extract, reorder and delete pages, and split document at specific pages. Documents can be easily edited without going back to and working on the original file.



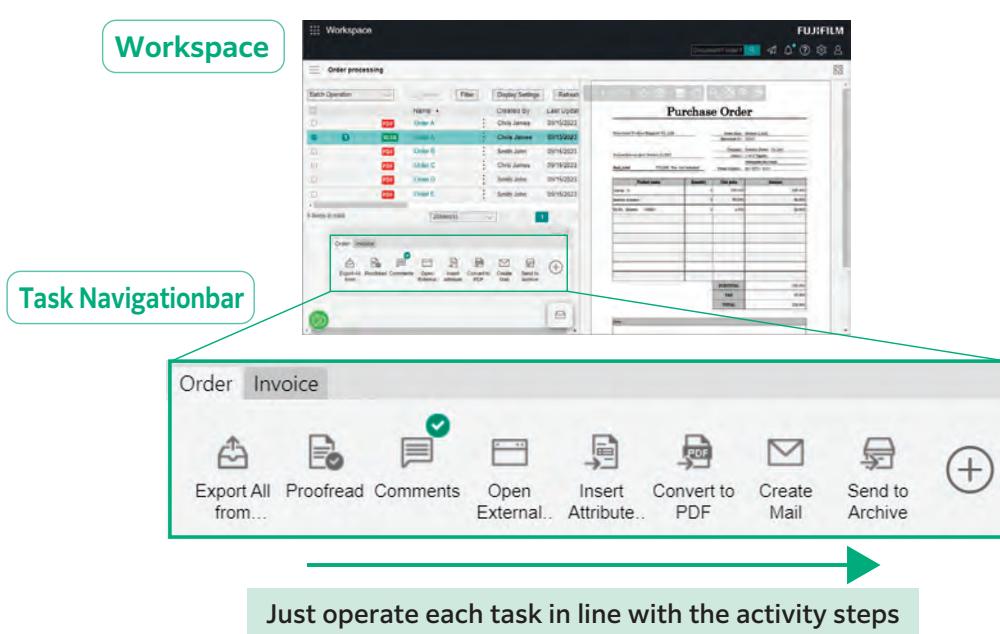
With FUJIFILM IWpro

The latest information can be shared with everyone, including clients, partners, and even salesperson on-the-move, driving business concurrently.



Connecting Processes

Simplify manual processes and integrate them with existing systems to enhance workflow productivity.



Task Navigationbar Improves Activity Efficiency

What is Task Navigationbar?

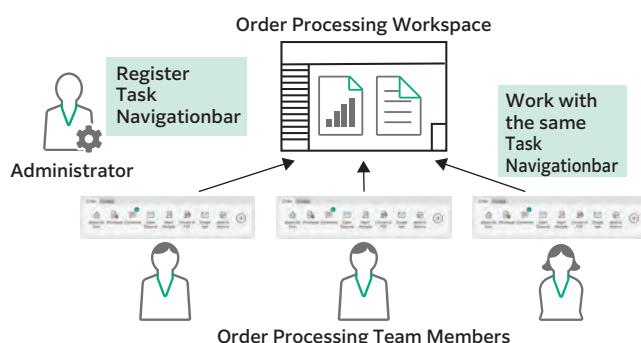
Task Navigationbar is a versatile toolbar that allows you to register and manage various processes according to your workflow. These processes include importing and editing documents, calling a business system, and delivering / storing documents. By clicking the menu buttons on the Task Navigationbar one by one, workflows can be processed efficiently, and errors and rework can be eliminated.

Optimise Workflow Efficiency by Creating Standard Workflow

Work processes that required to complete the task can be registered to the Task Navigationbar. Simplified workflow steps can minimise errors and rework, and improve work efficiency. Optimising the steps involved in an activity can help reduce oversight and rework, resulting in improved efficiency for business tasks.

Sharing Task Navigationbar Between Members

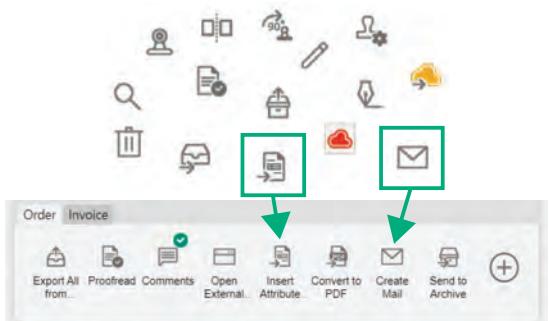
Task Navigationbar can be shared among members who use the same Workspace, such as order processing team.



Personalise Button Layout to Suit Your Needs

Offers a range of tools that can perform specific activities for your workflow with a single click.

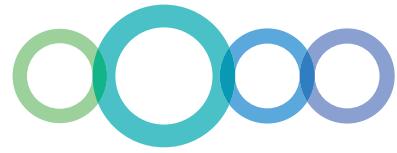
Arrange tools on the Task Navigationbar in a way that optimise the button layout for your workflow.



Templates

Supports customisation of the Task Navigationbar to fit with the existing workflow.

Example)
Order Process Sample
Multi-Channel Capture & Delivery Sample
Multi-Channel Capture & File Management Sample



Link with Your Existing Business System Via the External Service Window

Operate via the External Service Window

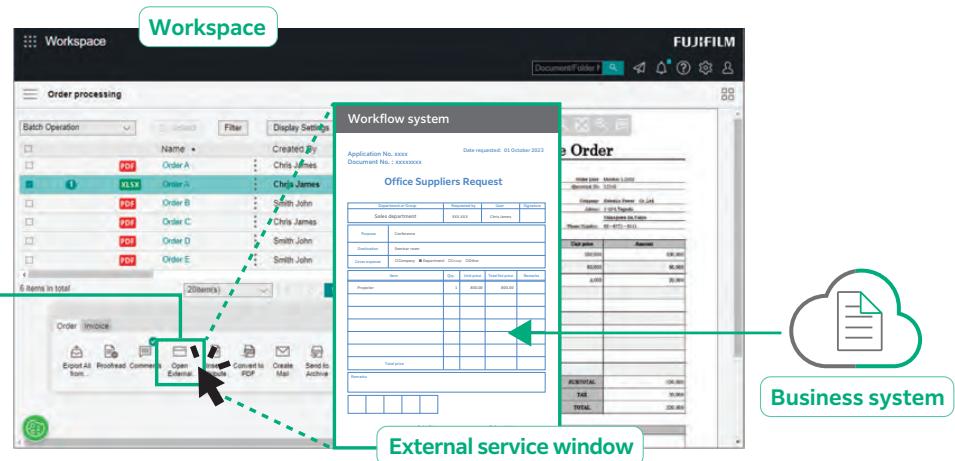
A simple click of a button on the Task Navigationbar opens the External Service Window, allowing users to access documents and data managed and stored in the business system through a browser.

Seamlessly Links with Your Existing System

Perform data operations such as registering files in the system, electronically signing contracts, and posting to approval forms on the External Service Window, to eliminate conventional manual data entry process.



Connect to the business system in a single click, to view and edit documents.



Linkage Tools

Offers tools to link with your existing business system, which can be mounted on the Task Navigationbar and operated by a single click.

Links with Various System in CSV format

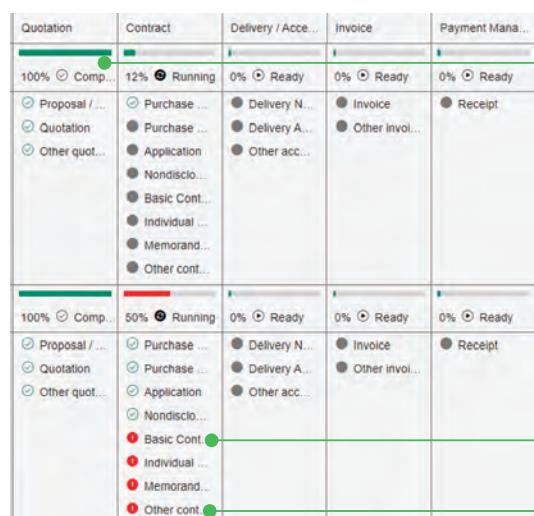
Document information such as client name, date, and name of the person in charge can be extracted in CSV format and linked to various business systems.

Clear Insights of Business Process and Progress

Visualise Work Process and Progress

Defining the required actions and information for each step of the workflow, the workflow can be visualised.

This helps to centralise work progress confirmation and output management.



Automatic Notification of Required Activity

Send notifications to users automatically to notify job status, such as request for processing the job, approaching deadline.

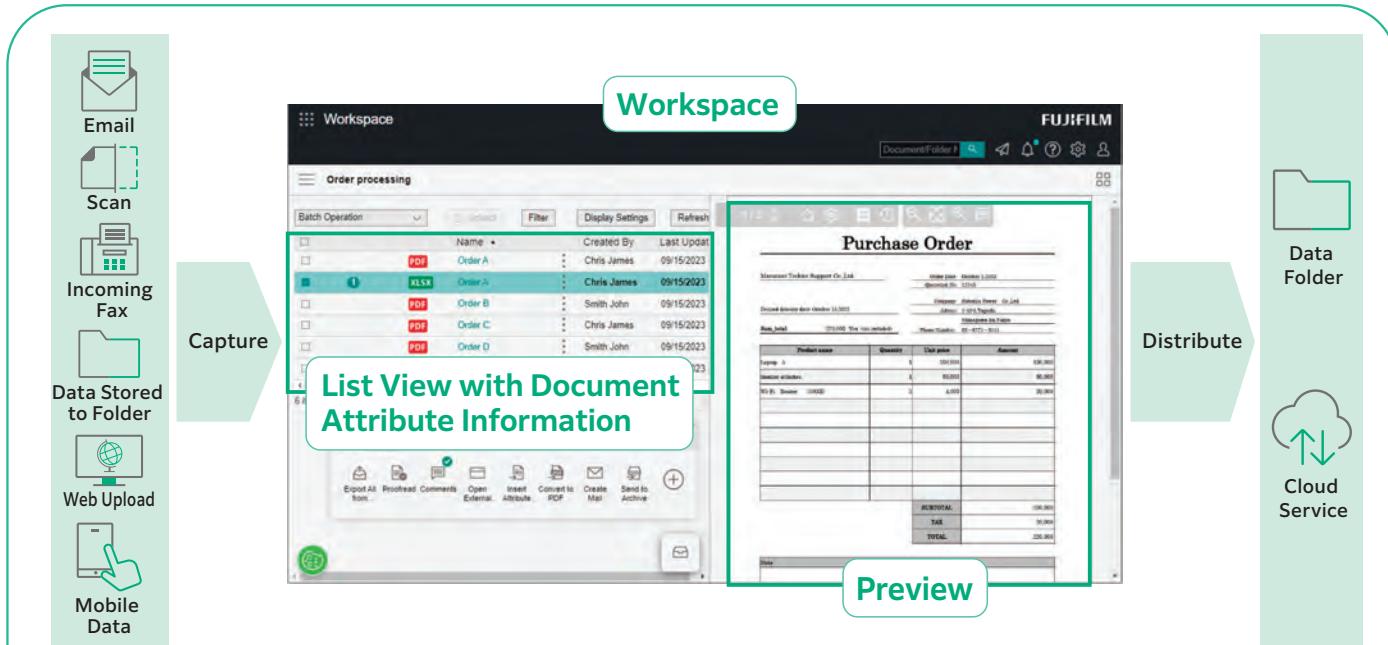
With FUJIFILM IWpro

Work can be handled with simple operations and contents can be shared smoothly, accelerating your business.



Connecting Information

Convert all documents to data to connect information from document importing, utilisation, management, recording, and distribution.



Importing Data from Various Sources

Import data from various sources, such as paper documents, incoming faxes and emails, then converts to digital data that can be used in various systems. Data is listed by document attributes such as company name and date, preventing overlooked jobs.

What is an “Attribute” of a Document?

An “attribute” is information associated to the document, such as author and date.

When importing a document with FUJIFILM IWpro, the document attributes are stored in a database which allows for document search functionality.

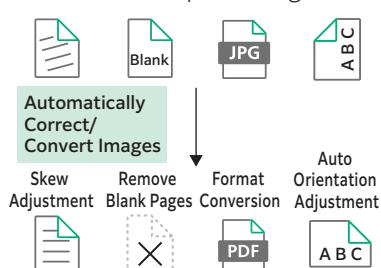
Documents are Automatically Captured and Distributed

Automate the Process of Capturing Documents Using Rules

With FUJIFILM IWpro, you can choose from a variety of templates that come with predefined document processing. This allows you to automate tedious tasks such as importing data from documents that come in various formats, inputting data, and sorting documents based on your workflow.

Image Adjustment

With file format conversion, skew and orientation adjustment and removal of blank pages, documents are easy to handle in the later processing.



Rule-based Automatic Distribution

Documents are automatically distributed according to pre-set rules, such as storing or sending to different destination by customer or by job type.



Extract Text Data with OCR Automatically

Equipped with OCR function that extract text data from the document automatically. Extracted text data is saved and can be used for searching and other purposes.

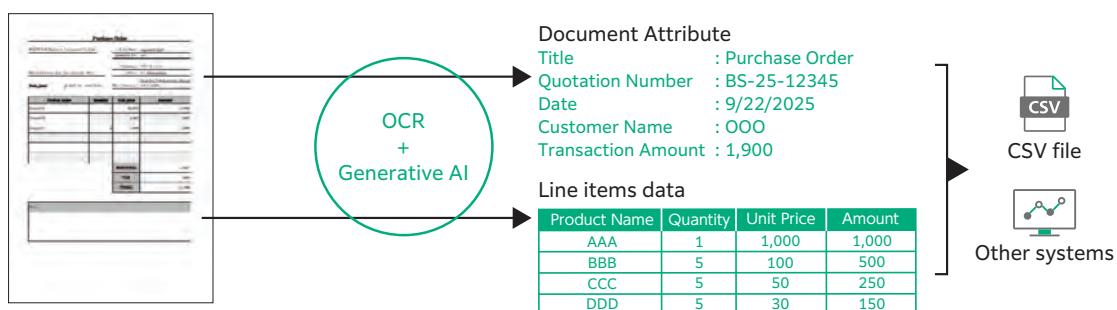


Generative AI OCR technology enables to utilise data

Generative AI OCR technology supports the entire process from data extraction to output other systems.

Data Extraction by Generative AI

Generative AI analyzes and extracts line items data from invoices, purchase orders, and similar documents. Extracted data can be used for validation and output into other systems. Generative AI technology also improves recognition accuracy for unclear scanned documents.

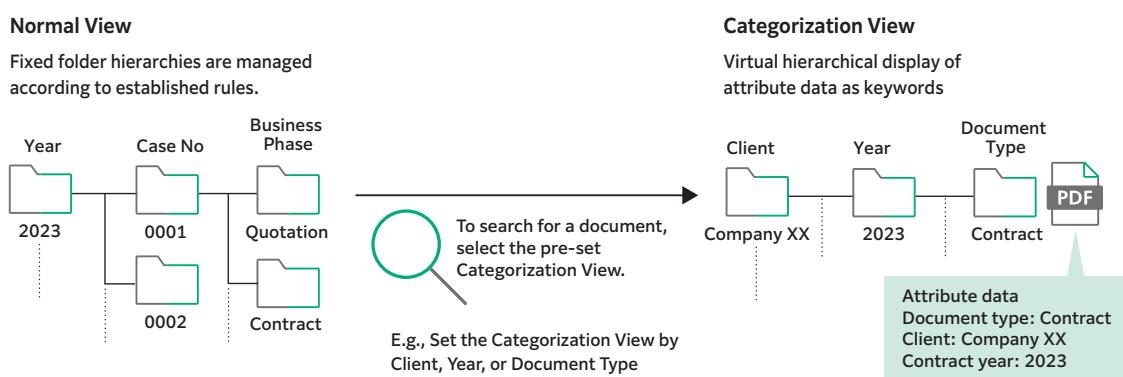


User Friendly Document Management and Access

Categorization View Helps to Find Your Document

In addition to the standard document folder structure, "Categorization View", which displays a virtual folder structure starting from your specified attribute, is available.

Categorization View helps to find the document you need based on your search method.



Fully utilise Various Information Using Diverse Search Functions

In addition to full-text search and attribute search by client name, creation date, etc., a variety of search functions can be used to find the desired document, including image search that captures text strings within the image.

Protects Critical Documents with Robust Access Control Mechanism

Critical documents are securely protected by setting access rights for each document or folder. Access is controlled by setting detailed permissions for viewing, revising/updating, modifying, and displaying version history.

With FUJIFILM IWpro **Boost productivity from cumbersome manual work and generated supportive work environment within your office based on the work progress.**



Connecting Places

Connect every workplaces with a system that is accessible from anywhere, regardless of physical location.

Access from anywhere

Headquarters



On the go



Customer visits



View same document as client

At home



Review work progress

Print from anywhere

Coworking space



Print from a multifunction device in a coworking space or shared office

Branch office



Print from a multifunction device in a branch office

FUJIFILM IWpro

Monitor printers
Compile log
Collect operation log

Remotely Manage Printers

Administrator

Utilised a Web Browser Interface to Establish a Secure Environment Accessible from Various Locations and Terminals

Accessible from Various Terminals

Support access from Windows OS, Mac OS and mobile devices (iOS and Android™ OS).



Windows OS



Mac OS



iOS
Android™ OS

Accessible from Various Places

FUJIFILM IWpro is accessible via a web browser from any location that has internet service, such as from branch office or on the go.

Print Anywhere

High-quality and secure print environment is available regardless of your location, either in or out of your office.



Support scan and print from multifunction device



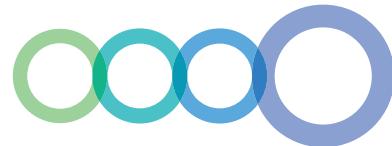
In headquarters /
branch office



In factory / warehouse



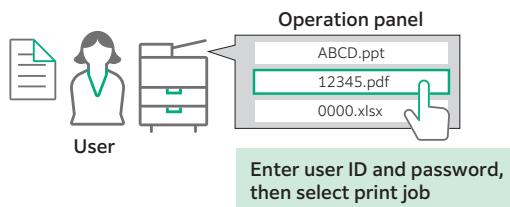
In coworking space/
shared office



Secure Print Environment at Anywhere

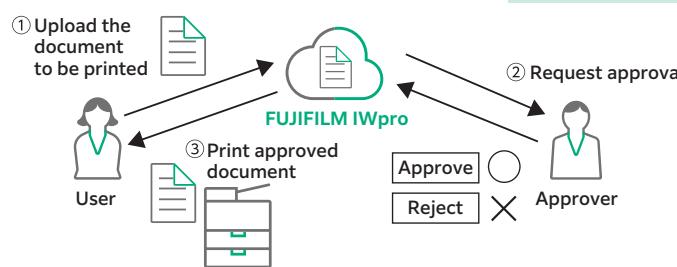
On-demand Printing While On-the-Move

Users can select and print the document that store in the cloud with the multifunction device outside of office.



Offsite Print

The approval printing configuration ensures that printing can only commence after receiving approval from a supervisor, effectively safeguarding against information leaks that may arise from off-site printing activities.



Centralised Printer Management Helps to Manage Usage Status Remotely

Automatic Compilation and Display of Usage Analytics

With FUJIFILM IWpro, administrator can easily compile and manage usage status of printers from a Web browser. This reduces the administrator's burden and also helps to reduce total cost of ownership.



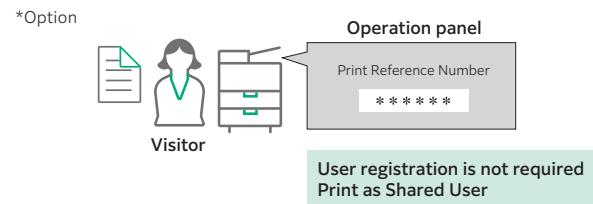
Simplify User Registration for Multiple Devices

Supported printer models come with the capability of automatic user registration, making the process more straightforward. Moreover, you can opt for synchronisation with Microsoft Entra ID* and LDAP servers, streamlining the user registration process.

*Former name: Microsoft Azure Active Directory (Azure AD)

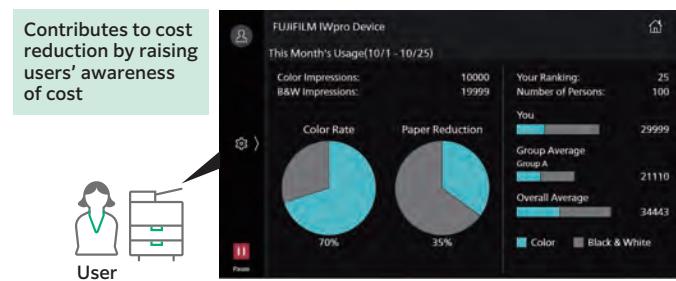
Print with Shared Users*

Using "Shared User" function, temporary user such as visitor can print document without user registration. Just upload the print data from the Web link provided by the administrator.

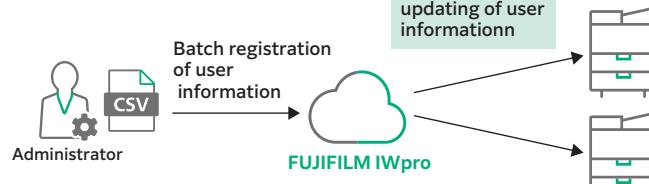


When Printing, Display Usage Status

When a user prints a document on a multifunction device, the usage status is displayed on the device's panel. This allows the user to keep track of the number of pages they are printing, among other information.



Example of User Registration (when device authentication is used)



With FUJIFILM IWpro

Both employees and administrators can work efficiently regardless of their location, whether on the move or working remotely.



FUJIFILM IWpro Main Specifications

Main Specifications

Features	License			
	Standard	Light	Print	MFD Management
Workspace	Collaborative Workspace	✓	✓	
	Document / Property List View	✓	✓	
	Collaborative Editing	✓	✓	
	Guest User invitation	Option	Option	
	Stack Document	✓	✓	
	Content Editing	✓	✓	
	Add & Edit Note / Stamp	✓	✓	
	Tray / Personal Postbox	✓	✓	
	Document-based Chat & Mention	✓	✓	
	Public document sharing	✓	✓	
Capture & Delivery	Task Navigationbar	✓	✓	
	Format Creation	✓	✓	
	Auto Capture & Classification	✓	✓	
	Image Processing	✓	✓	
	Data Extraction	✓	✓	
	Data Extraction by Generative AI	Option	Option	
	Document Indexing	✓	✓	
	Document and Data Distribution	✓	✓	
	External Service Window	✓	✓	
	Hot Folder(Uploading & Downloading)	✓	✓	
System Integration	Scan to Cloud Storage	✓	✓	✓
	Cloud Storage Integration	✓	✓	
	Cloud Service Integration	✓	✓	
	Document Storage and Management	✓		
Document & Data Management	Version Control and Access Control	✓		
	Auto Foldering	✓		
	BPM and Notification	✓		
	Advanced Search / Categorization View	✓		
Print Management	On-Demand Printing	✓	✓	✓
	Offsite Print	✓	✓	✓
	Print from Cloud Storage	✓	✓	✓
MFD Management	Shared User Printing	Option	Option	Option
	Device & User Management	Option*	Option*	Option*
	Log Report & Accounting	Option*	Option*	Option*
Core Features	Activity Log Report & Management	✓	✓	✓

* Can be used in combination with the MFD Management license.



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Kuching: No. 201, Lot 3050, Eastmoore Centre, 2 1/2 Mile Jalan Rock, 93200 Kuching, Sarawak.

Tel: 082-240 633, 082-254 633 Fax: 082-418 733

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