

## APPLICATION FORM FOR INTERBANK GIRO

This form will take you less than 5 minutes to complete.

1. Please countersign against any amendment made on this form. Do not use correction fluid/tape.
2. Mail the completed form to Fujifilm Business Innovation Singapore Pte. Ltd. at 20E Pasir Panjang Road, #02-21A Mapletree Business City, Singapore 117439.
3. Please refer to Page 2 for detailed guidelines.

### PART 1: PARTICULARS OF APPLICANT (ALL FIELDS ARE REQUIRED)

DATE

NAME OF BILLING ORGANISATION

\_\_\_\_\_

FUJIFILM BUSINESS INNOVATION SINGAPORE PTE. LTD.

MY/OUR CONTACT (FOR GIRO ENQUIRIES)

MY/OUR DETAILS (AS PER FUJIFILM'S RECORD)

NAME :

COMPANY NAME :

CONTACT NO. :

REFERENCE NO. :

EMAIL ADDRESS :

- I/We hereby instruct you to process FujiFilm's Instructions to debit my/our account.
- You are entitled to reject FujiFilm's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this.  
You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through FujiFilm.

BANK ACCOUNT DETAILS (AS PER BANK'S RECORD)

AUTHORISED SIGNATORY CONTACT (AS PER BANK'S RECORD)

BANK NAME:

NAME :

BRANCH NAME :

CONTACT NO. :

BRANCH	SWIFT CODE

My/Our Signature(s) / Company's Stamp as in Bank's record

ACCOUNT NAME :

(as per Bank Statement)

ACCOUNT NO. :

\* For thumbprints, please go to the branch with your identification

### PART 2: FOR FUJIFILM'S BUSINESS INNOVATION SINGAPORE PTE. LTD. COMPLETION

BANK	BRANCH	SWIFT CODE	FUJIFILM'S ACCOUNT NO.	FUJIFILM'S REFERENCE NUMBER
7 4 6 3	0 0 1	D E U T S G S G X X X	2 5 4 7 8 1 8 0 0 0	

BANK	BRANCH	SWIFT CODE	ACCOUNT NO. TO BE DEBITED

### PART 3: FOR BANK'S COMPLETION

To: **FUJIFILM Business Innovation Singapore Pte. Ltd.**

20E Pasir Panjang Road  
#02-21A Mapletree Business City  
Singapore 117439  
Attn : **Billing & Contract Management**

The Direct Debit Authorisation in respect of the account mentioned herein is hereby + **ACCEPTED / REJECTED**

This Application is hereby **REJECTED** (Please tick ) for the following reason(s):

- |  |   |
|--|---|
| <input type="checkbox"/> Signature differs from Bank's records | <input type="checkbox"/> Wrong account number                     |
| <input type="checkbox"/> Signature incomplete/unclear#         | <input type="checkbox"/> Amendments not countersigned by customer |
| <input type="checkbox"/> Account operated by signature         | <input type="checkbox"/> Others: _____                            |

\_\_\_\_\_  
Name of Approving Officer

\_\_\_\_\_  
Authorised Signature

\_\_\_\_\_  
Date

# Please delete where inapplicable

### GIRO Form Completion Guidelines

- 1) Applicant is to complete **PART 1** of the form. Please write clearly in the boxes provided.
- 2) Please see below the different types of GIRO application. Kindly assist to indicate the relevant information under **MY/OUR DETAILS – “REFERENCE NO.”**:
  - a) **Account Level Application (MANUAL GIRO)**
    - To indicate the customer account number (6-digits) without SG
  - b) **Rental (Leasing) Application (AUTO GIRO)**
    - To indicate the Lease Contract Number (eg. L000xxxxx).  
*(Note: One GIRO application form is for one lease contract only. If you have multiple lease contract, please fill up more than one GIRO application form.)*
- 3) Please use only BLUE or BLACK INK.
- 4) Please countersign against any amendment made on the form. Do not use correction fluid/tape.
- 5) Only original signed hardcopy application forms will be sent to the banks for verifications.
- 6) Any required detail(s) in Part 1 of this form that is not correctly filled or left blank will be rejected by the bank.

**After completion of the GIRO form, please post the original copy to the address shown below and attention to the following:**

FUJIFILM Business Innovation Singapore Pte. Ltd.

20E Pasir Panjang Road

#02-21A Mapletree Business City, Singapore 117439

**Attention To: Billing and Contract Management - FMO**

**Please take note of the following:**

- Each customer account with Fujifilm is only allowed to have one bank account, **multiple bank account is not allowed.**
- Please expect a processing time of **2 months** upon submission of form.
- The customer will be notified on the GIRO application status via email, as per the contact information furnished in Part 1 of the form.
- Any outstanding invoices before GIRO commence, please kindly assist to arrange for payment via Electronic Fund Transfer/PAYNOW. For more details, please visit <https://www.fujifilm.com/fbsg/en/contact/billing-payment-enquiries>