FUJIFILM
Value from Innovation

FUJIFILM Business Innovation (Thailand) Co., Ltd.
123 Suntowers A Building., 23rd-26th Fl.,
Vibhavadi-Rangsit Rd., Chomphon, Chatuchak, Bangkok 10900
Tel +66 (0) 2660-8000 Fax +66 (0) 2617-6748-9

Privacy Notice

Fujifilm Business Innovation (Thailand) Co.,Ltd ("Company") is committed to protecting your personal information. This is to prevent loss, misuse, disclose, editing, unavailable, accessing by unauthorized person, including destruction by taking an appropriate precaution to protect the personal data, including the preparation of appropriate technical measures. It's to ensure that any personal data that is collected, used, or disclosed, whether directly or indirectly whether on paper, on a computer or on any other recording medias, has apply an appropriate protection are in place to ensure legal compliance.

The Company has taken steps to collect, use or disclose personal data related to person This includes employees, temporary employee, business partners and customers by preparing this notice to inform the personal data protection and your rights as the owner of personal data.

Personal information that the Company will collect, use, and disclose.

1. FUJIFILM Employee's Personal Data includes first name, last name, national identification card, account number, tax identification number, copy of house registration, work permit, social security card, driver's license, signature, taxpayer identification number, information related to family members, photographs and images, audio-visual recordings (including CCTV footage), educational history, occupation, membership status, work history, information related to insurance, etc.
2. Business contact information includes address, mobile phone number, email, Line ID, etc.
3. Sensitive Personal Information, the Company avoids collecting sensitive personal information in all cases except it is necessary by law, for emergencies purpose or for the security of the Company, such as health history, criminal history record, etc.

Purpose of collection, use and disclose personal data

Purpose of collection, use and disclose personal data as well as the retention period for collecting that personal data, it depends on the type of personal data being collect. The Company will specify the details in the consent letter that is sent to you when you contact the Company.The Company

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will retain your personal data only for as long as is necessary to achieve the purposes for which the personal data are collected, used, and disclosed, as specified in this Privacy Notice. In determining the appropriate retention period, the Company will take into account relevant factors, such as:the purposes of processing the personal data;business necessity;applicable legal obligations; andstatutory limitation periods or the period during which legal claims or disputes may arise.In any event, the retention period for personal data shall not exceed the statutory limitation period under the Civil and Commercial Code, which is generally not more than ten (10) years from the date on which the legal relationship is terminated or from the date the personal data are no longer necessary for the relevant purposes, unless a shorter or longer retention period is required by applicable specific laws or regulations governing each category of personal data, in which case the relevant specific period shall apply. Upon the expiration of the retention period, the Company will delete, destroy, or anonymize the personal data in accordance with appropriate methods and standards applicable to each category of personal data.

- The retention period of personal data will be clearly indicated in the process of obtaining consent from the personal data subject, which may be in the form of documents or electronic channels, etc.

- Customers and Business Partners who have a contract with the Company, such as Sales Contracts, Service Contracts, etc., may not submit consent documents because it is a lawful collection under Civil and Commercial Law.

How to collect, use and disclose personal data

- Collection of personal data must be allowed by the data subject in advance unless permitted otherwise by the Personal Data Protection Act B.E. 2562, or other laws.
- Collection of personal data must be done clearly by obtaining the data subject’s consent

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in writing or hardcopy or softcopy, or separately by other means in an easily accessible and understandable format.

- When collecting personal data from the data subjects who are minors under the legal age of marriage, or who do not have the same status as persons who have reached the age of majority according to Section 27 of the Civil and Commercial Code, the consent must be obtained from the persons with parental authority and who are authorized to act on behalf of such minors.
- When collecting personal data from incompetent persons, the consent must be obtained from the guardians who are authorized to act on behalf of such incompetent persons.
- When collecting personal data from quasi-incompetent persons, the consent must be obtained from the guardians who are authorized to act on behalf of such quasi-incompetent persons.
- Only the minimum necessary personal data may be collected, and the purpose of storage, usage or disclosure of such data must also be clearly indicated.

Personal data storage and data security

- The Company will store your personal data in the form of hard copy, letter, conversation tapes and/or in electronic systems.
- The Company has established the measures to maintain the security of personal data by periodically evaluating risks. This is to prevent loss, access, use, change, correction, or disclosure of personal data without rights or lawful.
- The personal data may be disclosed or sent to various departments within the Company, only those that are relevant. This is to carry out various processes, management and for

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communication within the Company by these individuals or teams of the company will be allowed access to your personal information on a basis that is necessary or according to a summons, court order or order of an official with legal authority only.

Notification of personal data breach

- The Company is obliged to report any personal data breaches to supervisory authorities without delay and in any case within 72 hours after being notified of the incident or discover a risk which is likely to result in a high risk to the rights and freedoms of individuals. The Company has an obligation to notify those directly involved. Taking reasonable steps to protect stored personal information either intentionally or unintentionally.
- The Company requires regular risk assessments and improve security measures to prevent impact that may arise from security breaches. Employees have a duty to report data breaches that have already occurred or that include suspicious events to the Personal Data Protection Officer of the Company to conduct an investigation within 24 hours

Rights of personal data owners and contact channels to exercise rights

1. Right to request access to and obtain a copy of personal data.
2. Right to have personal data transferred to another data controller.
3. Right to object to the collection, use, or disclosure of personal information about you.
4. Right to request deletion or destroy personal information
5. Right to request suspension of use of personal information
6. Right to request correction of incorrect or incomplete information and keep the information current
7. Right to withdraw the consent
8. Right to complain

If you wish to exercise your personal rights, a form for requesting personal rights can be downloaded from the company's website https://www.fujifilm.com/fbth

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Contacting the Personal Data Protection Officer

If you want more information, you can contact the Personal Data Protection Officer. (DPO) of the Company at email: dgi-fbth-dpo@fujifilm.com

Fujifilm Business Innovation (Thailand) Co., Ltd.

Address: 123 Suntowers Building A, 23rd - 26th Floor, Vibhavadi-Rangsit Road, Chomphon Subdistrict, Chatuchak District, Bangkok 10900

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